



BOARD OF COMMISSIONERS MINUTES

Tuesday, February 22, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr. and Executive Office Supervisor Natalie Smith.

County personnel present included Faith Ryan, Quentin Burchfield, Chad Joyce, Sheriff Bryan Sampsel, Lee Sheaffer, Ray Stolinias and Anne Messner.

Guests present included Mark Keller and Todd Taylor.

Representatives from the news media included Gary Sinderson.

C-Net staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, February 15, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve the minutes from the Board of Commissioners meeting.*

VI. BIDS AND PROPOSALS

Homemaker Services and OPTIONS Program – Requesting proposals to provide in-home non-medical personal care and home support services to individuals with disabilities and aging populations in Centre County – Dept – 501/521.

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Director of Adult Services Faith Ryan and Director of Aging Quentin Burchfield asked the Board to consider the Request for Proposals to receive services for the next three years. Quentin Burchfield, Director of Aging explained the process of introducing the County to potential providers and preparation of the RFP.

The RFP will be issued today, February 22 with a mandatory pre-proposal meeting held virtually on March 2nd and proposals due on Friday, March 25.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve advertisement of the Request for Proposals – Homemaker Services and OPTIONS Program.*

VII. PRESENTATION

Emergency Responder Scholarship

Commissioner Higgins introduced Todd Taylor of CPI and Mark Keller, Director of the Public Safety Training Center to announce kickoff of the Emergency Responder Scholarship Program. This program is sponsored by the Centre County Board of Commissioners and offers \$15,000 to be awarded in scholarships of \$2,500 each to eligible applicants. Eligible applicants will be students who reside in Centre County, are enrolled or are currently accepted to a post-secondary program, volunteer for a Centre County based emergency responder organization, and are 17 years of age or older.

Todd Taylor spoke to the shortage of first responders and opening of enrollment for the fall semester. Those comments were echoed by Mark Keller, who has worked firsthand with students who have worked through the EMT class at the Public Safety Training Center. He thanked the Board of Commissioners for their support of the Training Center.

VIII. CONTRACTS – AUTHORIZATIONS

- A. Sheriff – Sheriff Bryan Sampsel presented a grant award from the David B. Garver Charitable Trust through the Bellefonte Elks Lodge 1094. The total award is \$1,900 to be used for community outreach and events – Dept. 211.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve the grant award from the David B. Garver Charitable Trust.*

B. Facilities

Director of Facilities Management Lee Sheaffer presented the following items:

- i. Contract with McGarvey Janitorial Service to provide cleaning services at Magisterial District Office 49-3-03 in Philipsburg. The contract total is \$13,931.71 for the period of March 1, 2022 through December 31, 2023 – Dept. 254.
- ii. Contract with Altoona Roofing and Sheet Metal LLC to perform the services outlined in the IFB Centre County Roof Replacement Project. The contract total is \$805,750 – Dept. 971.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to add the contract with McGarvey Janitorial Service and Altoona Roofing and Sheet Metal LLC to next week's Consent Agenda.*

C. Human Services

- i. Children and Youth Services – Administrator Margaret Gray introduced a contract renewal with Devereux Foundation DBA Devereux Advanced Behavioral Health to provide residential services. The contract total is \$65,000, which is funded as follows: State \$39,000 and County \$26,000 for the period of July 1, 2021 through June 30, 2022 – Dept. 511.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to add the contract renewal with Devereux Foundation to next week's Consent Agenda.*

IX. **CONSENT AGENDA**

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve this week's Consent Agenda.*

A. Emergency Management

- i. Adoption of the Centre County Distribution Management Plan, to become an appendix to the County Emergency Operations Plan. This plan was prepared as a requirement of the Federal Emergency Management Agency – Dept. 351.
- ii. U.S. Department of Homeland Security Federal Fiscal Year 2021 emergency management performance grant (EMPG) agreement between the County and the Pennsylvania Emergency Management Agency. The grant award is \$105,343, which is State funded for the period of October 1, 2020 through March 30, 2022 – Dept. 351.

B. Human Services

- i. Adult Services – Contract with Calvary Church to provide home repair services to Centre county residents. This is a six-month pilot program and will be funded through the Human Services Block Grant retained earnings. The contract total is \$75,000 for the period of January 1, 2022 through June 30, 2022 – Dept. 501.
- ii. Children and Youth Services
 1. Contract renewal with Affinity Forensic Services LLC dba PA Forensic Services to provide foster care services for dependent/delinquent youth. The contract total is \$130,000, which is funded as follows: State \$104,000 and County \$26,000 for the period of July 1, 2021 through June 30, 2022 – Dept. 511

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2. Contract renewal with Hope's Haven Residential Services to provide residential services. The contract total is \$219,000, which is funded as follows: State \$175,000 and County \$43,800 for the period of July 1, 2021 through June 30, 2022 – Dept. 511.
3. Contract renewal with Summit School Inc. to provide residential services. The contract total is \$25,000, which is funded as follows: State \$15,000 and County \$10,000 for the period of July 1, 2021 through June 30, 2022 – Dept. 511.
4. Contract with CHOR Youth and Family Services to provide foster/residential services. The contract total is \$70,000, which is funded as follows: State \$56,000 and County \$14,000 for the period of July 1, 2021 through June 30, 2022 – Dept. 511.

X. **AUTHORITIES, BOARDS AND COMMISSIONS**

ABC	Name	Action	Term
Agricultural Land Preservation Board	Diane Homan	Appointment to fill the unexpired term of Carl Homan	February 22, 2022 – August 31, 2022
Agricultural Land Preservation Board	James Heckman	Appointment to fill the unexpired term of Frederick Moore	February 22, 2022 – August 31, 2023
Centre County Recycling and Refuse Authority	Frederick Gustkey Jr.	Appointment to fill the unexpired term of Jenn Shufren	February 22, 2022- December 31, 2022
Hospital Authority	Virginia Teachey	Appointment to fill the unexpired term of Dr. Stanley Mayers	February 22, 2022- December 31, 2022

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve the ABC appointments.*

XI. **LIQUID FUELS – FEE FOR LOCAL USE**

XII. **CHECK RUN**

Check run in the amount of \$1,335,250.92 dated February 18, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve the check run dated February 18, 2022.*

XIII. **ADMINISTRATOR'S REPORT**

XIV. **LETTER OF SUPPORT**

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Director of Planning and Community Development Ray Stolinas asked the Board to consider a letter in support of Highway Safety Network Inc.'s application for funding through the District 2.0 Community Traffic Safety Network grant.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board of Commissioners voted unanimously to approve the letter of support for Highway Safety Network Inc.*

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,021 registered voters in Centre County. The precinct of the week is #56 Harris East with 2,646 registered voters. In the Municipal Election there were 1,181 ballots cast for a voter turnout of 44.63%.

B. Announcements

XVI. EXECUTIVE SESSION REPORT

The Board of Commissioners met on Thursday, February 17th from 10:35 – 11:00 AM to discuss a legal matter.

XVII. PUBLIC MEETING SCHEDULE

Tuesday, February 22, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, February 24, 2022

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

Tuesday, March 1, 2022

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA – 11 AM – Willowbank 146

Thursday, March 3, 2022

Board of Commissioners – Salary Board – 10 AM – Willowbank 146

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:37 AM.

ATTEST:

Margaret N. Gray
Administrator