



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 12, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:01 AM on March 12, 2019 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret N. Gray; Executive Assistant, Natalie Bird.

County personnel present included Dale Neff, Faith Ryan, Karri Hull, and Tom Martin.

Representatives from the news media included Sarah Paez and Chris Morelli.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

Minutes from the Tuesday, March 5, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the meeting minutes from March 5, 2019.

V. ADMINISTRATORS REPORT

Margaret Gray provided an update on the Equipment Storage Building Project at the Centre County Public Safety Training Center. She then gave an overview of two change orders for the Commissioners' consideration and approval.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Change Order No. 05 with general contractor J.C. Orr & Son, Inc.; plumbing contractor Joseph C. Hazel, Inc.; electrical and HVAC contractor Allied Mechanical and Electrical, Inc. under Contracts, A. Commissioners.

VI. CONTRACTS

A. Commissioners

- i. Change Order No. 04 with electrical contractor Allied Mechanical and Electrical for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides an increase of

\$442.92 to relocate the air compressor disconnect, increasing the contract total from \$68,300.20 to \$68,743.12. A change order summary for the Equipment Storage Building Project is attached.

- ii. Change Order No. 05 with general contractor J.C. Orr & Son, Inc.; plumbing contractor Joseph C. Hazel, Inc.; electrical and HVAC contractor Allied Mechanical and Electrical, Inc. for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides a two-week extension to the completion date at no cost to the County.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Change Order No. 04 and No. 05 for the Equipment Storage Building Project.

- iii. Submission of the ACT 293 Actuarial Valuation Report: Pension Plan with Defined Benefits to the Auditor General.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of the ACT 293 Actuarial Valuation Report.

- B. Elections – Director Joyce McKinley presented an agreement with William Penn Printing to provide ballot printing at a rate of \$0.26 per ballot for the 2019 Primary and General Elections. The average annual cost is approximately \$35-50,000 depending on the election/race – Dept. 131.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the agreement with William Penn Printing.

- C. Emergency Communications – Director Dale Neff presented the following items:

- i. Agreement with Zito Media Communications, LLC to install the required electronic equipment and established leased fiber connectivity as described under the provisions of the 2017 SCM ESInet Fiber Project included in the Interconnectivity Grant. The initial cost of the service is \$275,000, which will be paid under the 2017 SCM Fiber Project. Thereafter, the County is responsible for a monthly recurring cost of \$500 for ongoing connection service. The 2019 monthly fee will be paid with funds allotted from the 2018 Southern Alleghenies Cooperative grant initiative. In years 2020 through 2024, the County will submit yearly applications to Pennsylvania Emergency Management Agency (PEMA) for funding to cover the monthly maintenance fee. The contract total is estimated at \$305,000 for the period of March 19, 2019 through August 31, 2024 – Dept. 354.

- ii. Contract renewal with the Commonwealth of Pennsylvania for the Rattlesnake II site in Rush Township. This contract is an automatic renewal for the period of January 11, 2020 through January 10, 2040 on the same terms and conditions set forth in the agreement approved January 11, 2000. It grants the County use of the Commonwealth's tower and site shelter for tower equipment at no cost to the County – Dept. 354

Sarah Paez of the CDT asked Dale how the agreement with Zito Media would improve communication of 911 services to the general public? Dale explained that transitioning from copper to fiber would allow the County to migrate to NextGeneration 911 call delivery and processing. Fiber connectivity is the first part of the comprehensive project.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the agreement with Zito Media Communications, LLC and the contract renewal with the Commonwealth of Pennsylvania to next week's Consent Agenda.

D. Human Services

- i. Adult Services – Director Faith Ryan presented the following addendums:

1. Contract addendum with Centre County Youth Services Bureau to increase the original contract amount from \$107,898 to \$139,898. This will increase admin from \$9,000 to \$9,750 and direct services (mortgage and rental assistance) from \$98,898 to \$130,148. This contract is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
2. Interim Addendum to the Program Management Agreement for the Emergency Food Assistance Program (TEFAP) as presented by The PA Department of Agriculture. This letter agreement clarifies a federal regulatory requirement relating to participation of the County in TEFAP – Dept. 501.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the addendums with Centre County Youth Service Bureau and PA Department of Agriculture to next week's Consent Agenda.

VII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve this week's Consent Agenda.

- A. Records Management – Contract with Iron Mountain Secure Shredding Inc. (IMSS). The contract rate is \$30 per bin for the period of April 1, 2019 through March 31, 2020 - Dept. 143.

- B. Commissioners - Amendment No. 4 to the SEDA-COG Natural Gas Participation Agreement allowing Union and Montour Counties to become participants in the SEDA-COG Natural Gas Cooperative. Adopting this Amendment allows the Cooperative to increase the Board membership to 21 members, requires that the Cooperative to elect 4 new member directors -- two from each new member County (Union and Montour), and expands the membership of the Capital Projects Committee – Dept. 111
- C. Criminal Justice Planning – Submission of a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for Comprehensive Opioid Abuse Program (COAP) funds. The funds will be utilized to support the efforts of the Centre County HOPE Initiative for the period of July 1, 2019 through June 30, 2020 – Dept. 306.
- D. Human Services
 - i. Adult Services –Scope of Work for the Fiscal Year 2018 Competition to continue funding the Centre County Rapid Re-Housing Program through a grant agreement with the US Department of Housing and Urban Development. The project total is \$206,632 for the period of October 1, 2019 through September 30, 2020 – Dept. 501.
 - ii. Children and Youth
 1. Contract renewal with Mid-Atlantic Youth Services Corp Western PA Childcare to provide residential services for dependent/delinquent youth. The contract total is \$18,500, which is funded as follows: State \$11,100 and County \$7,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 2. Contract renewal with Cornell Abraxas Group, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$25,000, which is funded as follows: State \$15,000 and County \$10,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 3. Contract renewal with Devereux Foundation to provide foster/residential services for dependent/delinquent youth. The contract total is \$129,000, which is funded as follows: State \$103,200 and County \$25,800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 4. Contract renewal with George JR Republic in PA to provide residential services for dependent/delinquent youth. The contract total is \$275,000, which is funded as follows: State \$165,000 and County \$110,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 5. Contract with Step by Step School for Early Learning to provide childcare services. The contract total is \$7,000, which is funded as

follows: State \$5,600 and County \$1,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

6. Contract with Children's Aid Home Program of Somerset County, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$24,500, which is funded as follow State \$19,600 and County \$4,900 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with Kristie Kauffman, M.D. to provide administrative consultation. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of January 1, 2019 through December 31, 2019 – Dept. 511.
8. Contract with Avanco International, Inc. for the Child Accounting and Profile System (CAPS) Adoption Foster Care Analysis Reporting System (AFCARS) Upgrade. The contract total is \$1,287, which is funded as follows: Federal \$206, State \$649, and County \$432 for the period of January 1, 2019 through December 31, 2019 – Dept. 511.

VIII. LIQUID FUELS

Director of Financial Management, Tom Martin presented the following:

- A. Liquid Fuels application to PennDOT from Penn Township in the amount of \$50,000 for the repaving and replacement of two culverts on T-501 Orndorf Road – Dept. 411.
- B. Reimbursement payment to Centre County Government for 2018 costs related to the traffic light located at Rishel Hill Road – Dept. 411.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of the liquid fuels application to PennDOT and reimbursement payment to Centre County Government.

IX. FEE FOR LOCAL USE

Director of Financial Management, Tom Martin presented the following:

Fee for Local Use application to PennDOT from Patton Township in the amount of \$24,840 for the Julian Pike Guide Rail Replacement Project – Dept. 412.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of the Fee for Local Use application to PennDOT.

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X. CHECK RUN

Commissioner Higgins reported the check of the week was to Boggs Township in the amount of \$59,250. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$561,972.57 dated March 8, 2019.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 107,415 registered voters in Centre County. The precinct of the week is #28 with 1,860 registered voters. In the 2018 General Election there were 574 ballots cast for a voter turnout of 30.86%.

B. Announcements

XV. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XVI. PUBLIC MEETING SCHEDULE

Tuesday, March 12, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 14, 2019

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, March 19, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, March 21, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

XVII. BID / PROPOSAL SCHEDULE

Tuesday, March 26, 2019

Proposal Award - RFP Homemaker Services/OPTIONS Program

XVIII. ELECTION ANNOUNCEMENTS

Tuesday, March 12, 2019

Last day to circulate and file nomination petitions.

Wednesday, March 13, 2019

First day to circulate and file nomination papers.

Wednesday, March 27, 2019

Last day for withdrawal by candidates who filed nomination petitions.

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 10:22 AM.

ATTEST:

Margaret N. Gray
Administrator