



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 19, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:01 AM on March 19, 2019 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret N. Gray; Deputy Administrator, Robert Jacobs; Executive Assistant, Natalie Bird.

County personnel present included Brian Querry, Kendra Miknis, Tom Backenstoe, Dave Lomison, Karri Hull, AnnMarie Oldanie, Chris Schell, and Natalie Corman.

Visitors present included Maureen Casey, Jessica Pflugfelder, Dristen Wolfe, Faith Wolfe, Jacob Beck, Jordan Anderson, Denisha Krout, Shawna Weaver, Jennifer Myers, and Lesley Kistner.

Representatives from the news media included Sarah Paez and Chris Morelli.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

Minutes from the Tuesday, March 12, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from March 12, 2019.

V. PROCLAMATION

Proclamation No. 3 of 2019 – Jessica Pflugfelder joined the Board with members of the Centre County 4-H Teen Council including Faith Wolfe, Dristen Wolfe, Shawna Weaver, Jordan Anderson, Denisha Krout, and Jacob Beck. The members spoke about community outreach including participation in Ag Literacy week and serving as mentors to younger teens. When asked by Commissioner Pipe why someone should join 4-H the Council members described experiences, leadership, personal growth, and new friendships.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation No. 3 of 2019 and proclaim March 17-23, 2019 as 4-H Week in Centre County.

VI. REQUEST FOR PROPOSALS

Human Services

MH/ID/EI – D&A – Human Services Administrator Natalie Corman provided an overview of the Request for Proposals for the Development of a Crisis Diversion Service, licensed Crisis Residential Service, which will provide additional support to individuals from Centre County that are in crisis and/or in need of a temporary shelter. This will provide individuals in crisis with a location to go to receive assessment and the possibility of a place to stay. Startup funding for this project is from retained funding from 2017-2018 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the advertisement of the RFP – Mental Health Crisis Diversion Services.

VII. CONTRACTS

A. Human Services

- i. MH/ID/EI – Human Services Administrator Natalie Corman presented the Certification Statement for the Human Services Block Grant Fiscal Year 2017-2018 Report – Dept. 561.

Action: On a motion by Commissioners Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Human Services Block Grant FY 17-18 report.

- ii. Transportation – Director Dave Lomison asked the Board to consider purchase of a 2019 Ford Ranger XL 4x4 Super Cab truck from Tri-Star Ford of Tyrone, Inc. through the COSTARS program. The truck will be for use in the Mosquito-borne Disease Control Program. The vehicle will be purchased utilizing approved grant funds with a total cost of \$25,022.84 – Dept. 532.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the purchase from Tri-Star Ford of Tyrone, Inc. to next week's Consent Agenda.

- iii. Veterans Affairs – Director Brian Querry announced a grant award from the Pennsylvania Veterans' Trust Fund to providing outreach services to veterans. The project total is \$9,750 for the period of June 1, 2019 through May 31, 2020 with no County match requirement – Dept. 523.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the grant award from the Pennsylvania Veterans' Trust Fund.

- B. Criminal Justice Planning – Director Karri Hull presented Advisory Board bylaws for the Centre County Heroin & Opioid Prevention and Education (HOPE) Initiative. The HOPE Initiative was established in 2016 as part of the Criminal Justice Advisory Board – Dept. 306.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the HOPE Initiative bylaws to next week's Consent Agenda.

- C. Correctional Facility – Warden Chris Schell presented a Memorandum of Understanding (MOU) with the Pennsylvania State Police to investigate all Prison Rape Elimination Act (PREA) allegations arising at the correctional facility. There is no cost for this agreement – Dept. 333.

Action: Add the MOU with Pennsylvania State Police to next week's Consent Agenda.

- D. Court Administration – Court Administrator Kendra Miknis presented the following items:

i. PA Rule of Judicial Administration 701(a) and Act 37 of 2007 Senior Judge Chambers and Support Staff: Application for Senior Judge Reimbursable Costs application to the Administrative Office of Pennsylvania Courts (AOPC) for reimbursable costs incurred in calendar year 2018. Reimbursements requested are for staff support \$8,816 and facilities \$1,020 which totals \$9,836 in 2018 – Dept. 271

ii. Court Interpreter Services Grant application to the Administrative Office of Pennsylvania Courts (AOPC) for language access reimbursable costs incurred in calendar year 2018. Reimbursements requested are for courtroom interpreters \$33,687.66 and telephone interpreting services \$3,092.70 which totals \$36,780.36 in 2018 – Dept. 271.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the reimbursement applications to the AOPC.

iii. Contract renewal with Tammy Smeal to provide cleaning services at the Philipsburg MDJ Office. The contract rate is \$365 per month and \$900 for a one time service to strip and wax the floor, a total of \$5,280 for the period of January 1, 2019 through December 31, 2019 – Dept. 254.

iv. Contract renewal with Pitney Bowes for a mailing machine in the State College II Magisterial District Judges Office. The contract total is \$5,862 for the estimated period of April 1, 2019 through March 31, 2024 – Dept. 257.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewals with Tammy Smeal and Pitney Bowes to next week's Consent Agenda.

- E. Domestic Relations – Director Ann Marie Oldani presented a Pricing Supplement and Pricing Sheet incorporated into and supplementing the then-current Law Enforcement Agency Subscriber Agreement with TransUnion Risk and Alternative Data Solutions, Inc. The contract total is \$100 per month, which is funded as follows: Federal \$66 and County \$34, a total of \$2,400 for the period of May 1, 2019 through April 30, 2021 – Dept. 281.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the pricing supplement and pricing sheet with TransUnion Risk and Alternative Data Solutions, Inc. to next week's Consent Agenda.

- F. Probation – Director Tom Backenstoe presented the Owner County Agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The total cost of the agreement is \$134,960 for the period of January 1, 2019 through December 31, 2019 – Dept. 305.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Owner County Agreement with the Central Counties Youth Center to next week's Consent Agenda.

- G. Commissioners – Administrator Margaret Gray presented Change Order No. 06 with general contractor J.C. Orr and Son, Inc. for the Equipment Storage Building Project at the Centre County Public Safety Training Center. This Change Order provides an increase of \$250.00 for the purchase of three remotes for the overhead doors, increasing the contract total from \$764,724.14 to \$764,974.14. A change order summary for the Equipment Storage Building Project is attached – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Change Order No. 06 with Allied Mechanical & Electrical.

VIII. LETTER OF SUPPORT

Commissioners – Commissioner Pipe explained submission of a letter to the Centre Region Council of Governments in support of exploring and collecting information relating to the opportunity to obtain solar-generated energy in partnership with other public entities in Centre County – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support to the Centre Region Council of Governments.

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

A. Emergency Communications

- i. Agreement with Zito Media Communications, LLC to install the required electronic equipment and established leased fiber connectivity as described under the provisions of the 2017 SCM ESInet Fiber Project included in the Interconnectivity Grant. The initial cost of the service is \$275,000, which will be paid under the 2017 SCM Fiber Project. Thereafter, the County is responsible for a monthly recurring cost of \$500 for ongoing connection service. The 2019 monthly fee will be paid with funds allotted from the 2018 Southern Alleghenies Cooperative grant initiative. In years 2020 through 2024, the County will submit yearly applications to Pennsylvania Emergency Management Agency (PEMA) for funding to cover the monthly maintenance fee. The contract total is estimated at \$305,000 for the period of March 19, 2019 through August 31, 2024 – Dept. 354.
- ii. Contract renewal with the Commonwealth of Pennsylvania for the Rattlesnake II site in Rush Township. This contract is an automatic renewal for the period of January 11, 2020 through January 10, 2040 on the same terms and conditions set forth in the agreement approve January 11, 2000. It grants the County use of the Commonwealth's tower and site shelter for tower equipment at no cost to the County – Dept. 354

B. Human Services

i. Adult Services

1. Contract addendum with Centre County Youth Services Bureau to increase the original contract amount from \$107,898 to \$139,898. This will increase admin from \$9,000 to \$9,750 and direct services (mortgage and rental assistance) from \$98,898 to \$130,148. This contract is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
2. Interim Addendum to the Program Management Agreement for the Emergency Food Assistance Program (TEFAP) as presented by The PA Department of Agriculture. This letter agreement clarifies a federal regulatory requirement relating to participation of the County in TEFAP – Dept. 501.

X. ADMINISTRATOR'S REPORT

Margaret Gray announced that the Board of Commissioners will host a press conference on Thursday, March 21 at 2:00 PM for the acceptance of grant funding through the Pennsylvania Department of Transportation's Multimodal Transportation Fund.

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, MARCH 19, 2019

PAGE 6

Last week, the Board approved submission of a grant application to the Pennsylvania Commission on Crime and Delinquency for the opioid abuse program. The application total was reported to be \$148,833.20.

XI. LIQUID FUELS

XII. FEE FOR LOCAL USE

XIII. CHECK RUN

Commissioner Higgins reported the check of the week was to McClure Company in the amount of \$452,614.25. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$1,979,080.42 dated March 15, 2019.

XIV. DISCUSSION ITEMS

Jennifer Myers, Vice President of Economic Development for the Chamber of Business and Industry of Centre County (CBICC) provided an economic development project update. On behalf of the Centre County Economic Development Partnership (CCEDP), Jennifer formally requested an investment from the County to aid a local technology company. In November 2018, the CBICC joined Sensor Network, Inc. to announce the company's expansion plans. The CCEDP investment will support the purchase of a critical piece of machinery that will enable Sensor Network, Inc. to ramp up of expansion and the ability to accomplish extraordinary things for Centre County and it's economy. Commissioner Pipe reflected back on the successful partnership with Morgan Industries and KCF Technologies. He then announced that the Board has discussed funding in the amount of \$40,000. Commissioner Dershem explained this as an opportunity to retain a successful technology company and allow them to expand. Jennifer explained that this would be a performance-based agreement, based on the number of jobs created and how long they plan to stay in the area. Sensor Network, Inc. has committed a longer time than typically included in the agreement. The company is only five years old and Commissioner Higgins said they are rapidly growing. Jennifer said as new business is recruited, it is also important to retain what is here and help it grow. Commissioner Dershem recognized the coordination of Jennifer and the CBICC, he said the modest amount of \$40,000 is fair. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to propose a \$40,000 contribution to the Sensor Network's project as proposed by the CCEDP based on the performance agreement.

XV. RECOGNITION

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, MARCH 19, 2019

PAGE 7

A. Voter Registration Report

Commissioner Dershem reported 107,444 registered voters in Centre County. The precinct of the week is #29 State College Borough East Central 2 with 1,829 registered voters. In the general election there were 429 ballots cast for a voter turnout of 23.46%.

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XIX. PUBLIC MEETING SCHEDULE

Tuesday, March 19, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 21, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Press Conference – Multimodal Transportation Fund Grant – 2:00 PM – Room 146WB

Tuesday, March 26, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 28, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XX. BID / PROPOSAL SCHEDULE

Tuesday, March 26, 2019

Proposal Award – RFP Homemaker Services/OPTIONS Program

XXI. ELECTION ANNOUNCEMENTS

Wednesday, March 20, 2019

Casting of Lots for Municipal Primary.

Wednesday, March 27, 2019

Last day for withdrawal by candidates who filed nomination petitions.

Monday, April 22, 2019

Last day to register before the primary.

Tuesday, April 23 – Thursday, April 25, 2019

Election Board Training Classes – CCCF Community Room – 9 AM, 2 PM, and 6 PM

Tuesday, May 14, 2019

Last day to apply for a civilian absentee ballot.

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, MARCH 19, 2019

PAGE 8

Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourn the meeting at 11:04 AM.

ATTEST:

Margaret N. Gray
Administrator