



BOARD OF COMMISSIONERS MINUTES

Tuesday, April 4, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr., and Executive Office Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman, Lee Sheaffer, Human Administrator Julia Sprinkle, Sheriff Bryan Sampsel, Jody Lair, Cathy Arbogast, Leah Raker, Stephanie Haldeman, and Richard Killian.

Guests present included Dawn McKee, Jennifer Peneck, Theresa Kieffer, Jamie SanFilippo, Diana McWilliams, Kerri Kubalak, and Tania Luciw.

Representatives from the news media included Gary Sindersen and Breanna Hanley.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions made to the Agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and Work Session held on March 28, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meetings held on March 28, 2023.

VI. PROCLAMATION

Proclamation 9 of 2023 – Leah Raker and Stephanie Haldeman joined the Board in proclaiming April 2023 as Child Abuse Prevention Month in Centre County.

Leah stated in 2022 Children and Youth Services investigated approximately 245 allegations of child abuse and neglect as well as having over 900 referrals of general protective services concerns which are concerns such as truancy, lack of supervision, drug use, mental health concerns and home conditions. Children and Youth Staff had contact with over 2,300 children last year. Stephanie thanked the Board for all of their

support. The Board thanked Leah and Stephanie and all the C&YS staff for their hard work in protecting Centre County children.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 9 of 2023 proclaiming April 2023 as Child Abuse Prevention Month.

Proclamation 10 of 2023 – Dawn McKee, Jennifer Peneck, Theresa Kieffer, Jamie SanFilippo, Diana McWilliams, Kerri Kubalak, and Tania Luciw joined the Board in proclaiming April 2023 as Sexual Assault Awareness Month in Centre County.

Dawn spoke on behalf of the group, which is known as the Better Together Collaborative, which the theme for 2023 is drawing connections. The Better Together Collaborative help the community understand what resources are available if anyone they know is experiencing sexual assault, domestic violence or child abuse. The group thanked the Board for recognizing sexual assault awareness month in Centre County. The Board thanked the group for everything they do for Centre County's families and children.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 10 of 2023 proclaiming April 2023 as Sexual Assault Awareness Month.

VII. BIDS AND PROPOSALS

- A. Lee Sheaffer asked the Board to approve the contract with R.H. Marcon Inc. for the Centre County Courthouse Roof Restoration IFB – Dept. 971.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract for the IFB – Centre County Courthouse Roof Restoration with R.H. Marcon Inc. for \$120,100.

VIII. CONTRACTS – AUTHORIZATION

- A. Sheriff – Sheriff Bryan Sampsel asked the Board to approve a contract renewal with The Penn State University to provide law enforcement assistance as needed (4-6 deputies) for Penn State University home football games and other events as requested. The hourly rate is \$75 per hour per deputy for the period of March 24, 2023 to April 11, 2024 – Dept 211.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with The Penn State University to next week's Consent Agenda.

- B. Commissioners – Deputy Administrator Natalie Corman asked the Board to approve a contract with CGI Communications, Inc. D/B/A CGI Digital for the County Showcase Video Program to provide short videos highlighting Centre County through partnerships with local businesses, non-profits, Happy Valley Adventures Bureau and Chamber of Business and Industry of Centre County. There is no cost associated with the contract for the period of April 1, 2023 to December 31, 2026 – Dept 111.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with CGI Communications, Inc. D/B/A CGI Digital to next week's Consent Agenda.

C. Emergency Management Agency

Jody Lair asked the Board to approve the following items:

- i. Approve the grant application with Pennsylvania Emergency Management Agency (PEMA) for the FY 2023 Emergency Management Performance Grant. This grant reimburses up to 50% of Emergency Management Agency employee salaries and benefits. The grant total is to be determined for the period of October 1, 2022 to September 30, 2023 – Dept 351.
- ii. Approve an event sponsor agreement between the Counties of Bedford, Blair, Centre, Fulton, Huntingdon, Juniata, Mifflin, and Snyder as members of the South Central Mountain Regional Counter Terrorism Task Force (SCMRTTF). The member Counties will sponsor trainings and/or other events for the SCMRTTF from time to time. In the event that a sponsor member County of SCMRTTF receives a claim for damages arising from an event, each member County shall be responsible for one-eighth of the sponsor County member's deductible – Dept. 351.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Emergency Management Agency items i-ii.

D. Risk Management

Deputy Administrator Natalie Corman asked the Board to approve the following items:

- i. Approve the Loss Control Grant with PA Counties Risk Pool (PCoRP) to provide funding to hire a consultant to assist with Continuity of Operations Plan (COOP). The grant total is \$23,686.47 for the period of June 1, 2022 to May 31, 2023 – Dept 112.
- ii. Approve the amended Loss Control Grant request for grant year 2021-2022 with PA Counties Risk Pool (PCoRP). There were \$9,038 worth of funds requested in 2022 for a project but the funds were not utilized. The funds would be reallocated to help fund the payment of a Continuity of Operations Plan (COOP) consulting group – Dept 112.
- iii. Contract renewal with National Association of Salaried Professionals Purchasing Group, Inc. to provide NDAA Lawyers Professional Liability insurance policy. The contract total is \$30,287 for the period of June 6, 2023 to June 6, 2024 – Dept 112/221.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Risk Management items i-iii to next week's Consent Agenda.

Humans Services

- E. MH/ID EI- D&A – Cathy Arbogast asked the Board to approve an agreement with Rubris/the Attorney General to participate in the newest opioid settlement agreement. This will include Centre County in the most recent national prescription opioid litigation and provide funding for approved activities to benefit individuals affected by the opioid crisis. The settlement agreement total is to be determined for the period of April 1, 2023 to December 31, 2023 – Dept 562.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the agreement with Rubris/the Attorney General.

IX. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. 9-1-1 Emergency Communications – Contract Addendum #1 with weatherTAP to provide upgrades to five licenses. This service will allow for real time weather radar to be monitored 24/7 in our Communications Center as well as the addition of the Transportation Department and the Commissioner's Office. The original agreement cost was \$296.47 and will increase to \$434.15 with the added additional licenses. The contact total is \$434.15 funded as follows: \$246.47 from 911 budget and \$137.68 from Information Technology Services budget for the period of April 4, 2023 to April 3, 2024 – Dept 354 and Dept. 142.

Human Services

B. Children & Youth Services

- i. Contract renewal with Sign Language Specialists of Western PA, Inc. to provide sign language/ interpreting services for hearing impaired dependent youth and their families. The contract total is \$3,770 funded as follows: State \$3,016 and County \$754 for the period of July 1, 2022 to June 30, 2023 – Dept 511.
- ii. Contract with People R' Us Community Residential Services to provide foster care services for delinquent/dependent youth. The contract total is \$33,108.72 funded as follows: State \$26,486.98 and County Match \$6,621.74 for the period of July 1, 2022 to June 30, 2023 – Dept 511.

-----END OF CONSENT-----

X. AUTHORITIES, BOARDS AND COMMISSIONS

BOARD	NAME	ACTION	TERM
MH/ID Advisory Board	Heather Dick	Term Expiration	April 1, 2020 – March 31, 2023

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC term expiration of Heather Dick.

XI. CHECK RUN

Check run in the amount of \$641,588.60 dated March 31, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated March 31, 2023.

XII. ADMINISTRATOR'S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,845 registered voters in Centre County. The Precinct of the week is Precinct #5 Bellefonte West. In the last Election there were 1,405 registered voters for 777 ballots cast for a voter turn out of

55.30%.

B. Announcements

- i. Centre County Government Offices will be closed on Friday, April 7, 2023 in observance of Spring Break.

XIV. EXECUTIVE SESSION REPORT

Administrator John Franek Jr. stated there is a need to hold an Executive Session following this meeting to discuss a personnel matter.

XV. PUBLIC MEETING SCHEDULE

Tuesday, April 4, 2023

Board of Elections – 2:00 PM – Willowbank 146

Thursday, April 6, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, April 11, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11:00 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session from 10:51 AM to 12:14 PM and adjourned the meeting at 12:14 PM.

ATTEST: _____

John Franek Jr.

Administrator