



SALARY BOARD MINUTES

Thursday, April 6, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr., Solicitor Betsy Dupuis, and Executive Office Supervisor Erin Good.

County personnel included Human Resources Director Kristen Simkins, Geri Sorgen, Human Services Administrator Julia Sprinkle, Cathy Arbogast, Ryan Smeltzer, Kendra Miknis, Leah Raker, Interim Warden Glenn Irwin, Ray Stolinas, Controller Jason Moser, and Dave Lomison.

Guests present included Mark Lipak and Greg Stewart.

Representatives from the news media included Gary Sindersen.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions made to the Agenda.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, March 23, 2023 Salary Board Meeting.

Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, March 23, 2023.

V. ACTION ON PERSONNEL ITEMS

- A. Controllers – Controller Moser asked the Board to approve the rate for Krista D. Henry at SG-06A(01)--\$19.06/hour, effective April 10, 2023, pay period 9. Controller Jason Moser is appointing Ms. Henry to full-time Payroll & Pension Coordinator, Controllers, (p.c. #06, non-exempt). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2023 \$16,130, annualized salary savings for 2024 \$4,688 – Dept. 125.

Action: On a motion by Controller Moser, with no second motion by the Board, the rate for Krista Henry was not approved.

SALARY BOARD MINUTES
THURSDAY, APRIL 6, 2023
PAGE 2

B. Courts

- i. Court Administration – Kendra Miknis asked the Board to approve the rate for Shannon L. Gallagher at SG-10A(01)–\$23.85/hour, effective April 10, 2023, pay period 9. President Judge Jonathan Grine is appointing Ms. Gallagher to full-time Court Reporter, Court Administration, (p.c. #07, non-exempt). Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2023 \$9,539, annualized salary impact for 2024 \$23,849 – Dept. 271.

Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the rate for Shannon Gallagher.

- ii. Probation – Kendra Miknis asked the Board to approve the rate for Zachary J. Ohl at SG-08A(01)–\$21.45/hour, effective April 10, 2023, pay period 9. President Judge Jonathan Grine is appointing Mr. Ohl to full-time Probation Officer 1, Probation, (p.c. #08, non-exempt). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2023 \$4,962, annualized salary savings for 2024 \$2,562 – Dept. 301.

Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the rate for Zachary Ohl.

VI. ADJOURNMENT

On a motion by Controller Moser seconded by Commissioner Concepcion, the Board voted unanimously to adjourn the meeting at 10:04 AM.

ATTEST:

Jason Moser
Controller