



SALARY BOARD MINUTES

Thursday, April 21, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:22 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Director of Human Resources Kristen Simkins, Controller Jason Moser, Deputy Administrator John Franek Jr., Human Resource Analyst Geri Sorgen and Executive Office Supervisor Natalie Smith.

County Personnel present included Joni MacIntyre, Karri Hull, Prothonotary Jeremy Breon, Recorder of Deeds Joe Davidson, Jim Coslo, Travis Walker, Faith Ryan, Dave Lomison and Chad Joyce.

Guests present included Efrain Marinion, Irvin Moore, Diante Brown and Jess G.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, April 14, 2022 Salary Board Meeting.

Action: *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, April 14, 2022.*

V. ACTION ON PERSONNEL ITEMS

- A. Court Administration – The rate for Jeremy N. Glasner at SG-N16A(01)–\$21.19/hour, effective May 16, 2022, pay period 11. President Judge Pamela Ruest is appointing Mr. Glasner to full-time Law Clerk, Court Administration, (p.c. #05, non-exempt, replacing S. Hahn). President Judge Ruest is requesting that Mr. Glasner be approved at SG-N16B(02)–\$21.58/hour. Salary budget savings for 2022 \$2,060, annualized salary savings for 2023 \$3,335 – Dept. 271.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Jeremy N. Glasner.*

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- B. Prothonotary – Prothonotary Jeremy Breon asked the Board to consider the promotion/change in title for Karen Hauser from full-time Department Clerk 3 (75), Prothonotary, (p.c. #14, non-exempt), at SG-N08G(07)--\$16.53/hour to full-time Records Coordinator (75), Prothonotary, (p.c. #22, non-exempt, replacing J. Bletz), at SG-N10D(04)--\$17.09/hour, effective retro to April 10, 2022, pay period 9. Prothonotary Jeremy Breon is requesting that Ms. Hauser be approved at SG-N10F(06)--\$17.75/hour. Salary budget impact for 2022 \$4,735, annualized salary impact for 2023 \$3,101 - Dept. 223.

Action: *On a motion by Prothonotary Jeremy Breon, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title for Karen Hauser.*

- C. Recorder of Deeds – Recorder of Deeds Joe Davidson asked the Board to consider the rate for Mark S. Hart at SG-N06A(01)--\$13.55/hour, effective April 25, 2022, pay period 10. Recorder of Deeds Joseph Davidson is appointing Mr. Hart to full-time Department Clerk 2 (75), Recorder of Deeds, (p.c. #04, non-exempt, replacing B. Davidson). Salary budget savings for 2022 \$1,093, annualized salary savings for 2023 \$4,212 – Dept. 133.

Action: *On a motion by Recorder of Deeds Joe Davidson, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Mark Hart.*

- D. Adult Services – Director Faith Ryan asked the Board to consider an overtime request for ERAP Caseworkers, Adult Services, (p.c. #06,07,10,11,13,14,15,16), for up to 40 hours per week combined in total for a period from May 1, 2022, pay period 10 to August 31, 2022, pay period 19. The overtime will be paid for through the ERAP funds. Salary budget savings for 2022 \$36,288 – Dept. 501.

Action: *On a motion by Commissioner Higgins seconded by Controller Moser the Board voted unanimously to approve the overtime request for Adult Services.*

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:31 AM.

ATTEST:

Jason Moser

Controller