



SALARY BOARD MINUTES

Thursday, May 5, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:06 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Director of Human Resources Kristen Simkins, Controller Jason Moser, Deputy Administrator John Franek Jr., Human Resource Analyst Geri Sorgen and Executive Office Supervisor Natalie Smith.

County Personnel present included Karri Hull, Faith Ryan, Lee Sheaffer and Norm Spackman.

Guests present included Rich Kelley, Scott Rhoat and Katherine Oh Yeaple.

II. PUBLIC COMMENT

There were no comments from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, April 21, 2022 Salary Board Meeting.

Action: *On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, April 21, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Commissioners

- i. Consider approval of the creation of an on-call/occasional Senior Advisor, Commissioners, (p.c. #05, non-exempt), at SG-S68, effective May 8, 2022, pay period 11. Not to exceed 200 hours – Dept. 111.
- ii. Consider approval of the appointment for Margaret Gray, on-call/occasional Senior Advisor, Commissioners, (p.c. #09, non-exempt, new), at SG-S68Z(26)--\$77.85/hour, effective May 8, 2022, pay period 11. Salary budget impact for 2022 \$15,570 – Dept. 111.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Commissioners items i-ii.*

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B. Courts

- i. Court Administration – Consider approval of the change in title to the position of full-time Court Reporter, Court Administration, (p.c. #24, non-exempt, replacing T. Bitsko), at SG-N18A(01)--\$23.24/hour to full-time Courtroom Technician, Court Administration, (p.c. #24, non-exempt), at SG-N18A(01)--\$23.24/hour, effective May 5, 2022, pay period 10 – Dept. 271.

Action: *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the change in title to p.c. #24 in Court Administration.*

- ii. MDJ State College II 49-3-02 – Approve the rate for Jodie A. Boone at SG-N08A(01)--\$14.79/hour, effective May 9, 2022, pay period 11. President Judge Pamela Ruest is appointing Ms. Boone to full-time MDJ Secretary, MDJ-Gillette-Walker, (p.c. #10, non-exempt, replacing S. Heckman). President Judge Ruest is requesting that Ms. Boone be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$4,148, annualized salary savings for 2023 \$585 – Dept. 253.

Action: *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Jodie Boone.*

- C. Correctional Facility – Consider approval of the increase in pay rate for Matthew Beck., Lieutenant, Correctional Facility, (p.c. #63, exempt), from SG-S54B(02)--\$52,478.40/annum to SG-S54G(07)--\$57,699.20/annum, effective retro to April 24, 2022, pay period 10. Salary budget savings for 2022 \$2,905, annualized salary impact for 2023 \$5,221 – Dept. 333.

Action: *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the increase in pay rate for Matthew Beck.*

- D. Facilities Management – Consider approval of the appointment for Gary G. Gettig, full-time Custodial Worker 1, Facilities Management, (p.c. #28, non-exempt, replacing K. Sellers), at SG-N02A(01)--\$11.38/hour, effective May 9, 2022, pay period 11. Facilities Management Director Lee Sheaffer is requesting that Mr. Gettig be approved at SG-N02E(05)--\$12.23/hour. Salary budget savings for 2022 \$9,784, annualized salary savings for 2023 \$0 – Dept. 161.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointment for Gary Gettig.*

VI. ADJOURNMENT

On a motion by Commissioner Dershem, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 10:12 AM.

ATTEST:

Jason Moser
Controller