



SALARY BOARD MINUTES

Thursday, May 9, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Salary Board was called to order at 10:11 AM on May 9, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins; Commissioner Steven Dershem; Controller, Chuck Witmer; Administrator, Margaret Gray; Deputy Administrator, Bob Jacobs; Director of Financial Management, Tom Martin; Executive Assistant, Natalie Bird; Director of Human Resources, Kristen Simkins.

County personnel present included Tom Backenstoe and Julia Sprinkle

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Thursday, April 18, 2019 Salary Board meeting.

Action: On a motion by Commissioner Higgins, seconded by Controller Chuck Witmer, the Board voted unanimously to approve the meeting minutes from April 18, 2019.

IV. ACTION ON PERSONNEL ITEMS

- A. Transportation – On a motion by Controller Chuck Witmer, seconded by Commissioner Dershem, the Board voted unanimously to approve items i-ii.

i. Approve the creation of a temporary on-call/occasional Senior Advisor, Transportation, (p.c. #TBD, non-exempt), at SG-N08T(20)--\$19.70/hour, effective retro to May 6, 2019, pay period 10. Approximately 15 hours/week for up to June 30, 2019, pay period 14. Salary budget impact for 2019 \$2,364, annualized salary impact for 2020 \$0 - Dept. 531.

ii. Consider approval of the appointment for Susan Desio., temporary on-call/occasional Senior Advisor, Transportation, (p.c. #TBD, non-exempt), at SG-N08T(20)--\$19.70/hour, effective retro to May 6, 2019, pay period 14 – Dept. 531.

- B. Director of Financial Management Tom Martin provided a year-to-date salary and benefits balance update. As of May 9, 2019, salary and benefit

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adjustments total: \$29,252 payout, \$348,302 savings and \$110,383 savings that will carry into 2020. Commissioner Pipe asked about the Drug and Alcohol Case Management Specialist and Tom explained that grant funding would reimburse the salary.

V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:11 AM.

ATTEST:

Margaret N. Gray
Administrator