



## SALARY BOARD MINUTES

Thursday, May 16, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Salary Board was called to order at 10:02 AM on May 16, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins; Commissioner Steven Dershem; Controller, Chuck Witmer; Administrator, Margaret Gray; Deputy Administrator, Bob Jacobs; Director of Financial Management, Tom Martin; Executive Assistant, Natalie Bird; Director of Human Resources, Kristen Simkins; Human Resource Analyst, Geri Sorgen.

County personnel present included Dave Lomison, Bryan Sampsel, and Tom Backenstoe.

### II. PUBLIC COMMENT

### III. MEETING MINUTES

Minutes from the Thursday, May 9, 2019 Salary Board meeting.

*Action: On a motion by Controller Chuck Witmer, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from May 9, 2019.*

### IV. ACTION ON PERSONNEL ITEMS

- A. Approve the rate for Sara M. Theodorous at SG-N16A(01)--\$19.79/hour, effective June 3, 2019, pay period 12. President Judge Pamela A. Ruest is appointing Ms. Theodorous to full-time Law Clerk, Court Administration, (p.c. #5, non-exempt, replacing S. Hampton). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,448, annualized salary savings for 2020 \$1,521. On a motion by Controller Chuck Witmer, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Sara M. Theodorous – Dept. 271.
- B. Approve the rate for Melody L. Cain at SG-N06A(01)--\$12.30/hour, effective May 20, 2019, pay period 11. President Judge Pamela A. Ruest is appointing Ms. Cain to full-time Department Clerk 2, Probation, (p.c. #29, non-exempt, replacing M. Smitchko). President Judge Ruest is requesting that Ms. Cain start at SG-N06C(03)--\$12.78/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2019 \$2,247, annualized salary impact for 2020 \$488. On a motion by Commissioner Higgins, seconded by Controller Chuck Witmer, the Board voted unanimously to approve the rate for Melody L. Cain – Dept. 301.

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V. ADJOURNMENT

On a motion by Commissioner Dershem, seconded by Controller Chuck Witmer, the Board voted unanimously to adjourn the meeting at 10:03 AM.

ATTEST:

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Margaret N. Gray  
Administrator