



SALARY BOARD MINUTES

Thursday, May 19, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:02 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Pipe, Commissioner Higgins, Commissioner Steven Dershem, Administrator John Franek Jr., Director of Human Resources Kristen Simkins, Controller Jason Moser, Human Resource Analyst Geri Sorgen and Staff Assistant Erin Good.

County Personnel present included Sheriff Bryan Sampsell, Joni MacIntyre, Ryan Smeltzer, Human Services Administrator Natalie Corman, Leah Raker and Travis Walker.

Representatives from the news media included Gary Sinderson.

II. PUBLIC COMMENT

There were no comments from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, May 5, 2022 Salary Board Meeting.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, May 5, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

i. Probation

Ryan Smelter asked the Board for approval of the following items:

1. Approve the upgrade/reclassification to the position of full-time Probation Officer 1, Probation, (p.c. #20, non-exempt), at SG-N13D(04)--\$19.56/hour to full-time Intensive Adult Probation Officer-PO2, Probation, (p.c. #20, non-exempt), at SG-N15A(01)--\$20.27/hour, effective May 22, 2022, pay period 12 (Currently occupied by L. Hannegan). Salary budget impact for 2022 \$3,548, annualized salary impact for 2023 \$1,385 – Dept. 301.

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2. Approve the change in pay rate for Lara Hannegan, full-time Intensive Adult Probation Officer-PO2, Probation, (p.c. #20, non-exempt), from SG-N15A(01)--\$20.27/hour to SG-N15D(04)--\$21.44/hour, effective May 22, 2022, pay period 12. Salary impact for 2022 \$4,864, annualized salary impact for 2023 \$3,666 – Dept. 301.
3. Approve the promotion/change in title for Derek Shaw from full-time Probation Officer 1, Probation, (p.c. #25, non-exempt), at SG-N13B(02)--\$18.84/hour to full-time Correctional Parole Officer-PO2, Probation, (p.c. #06, non-exempt, replacing A. Delker), at SG-N15A(01)--\$20.27/hour, effective May 29, 2022, pay period 12. President Judge Pamela Ruest is requesting that Mr. Shaw be approved at SG-N15B(02)--\$20.66/hour. Salary budget savings for 2022 \$1,085, annualized salary savings for 2023 \$4,700 – Dept. 301.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the Probation items 1-3.*

B. Sheriff

Sheriff Bryan Sampsel asked the Board for approval of the following items:

- i. Approve the rate for Larissa D. McGhee at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Ms. McGhee to full-time Deputy Sheriff-Security, Sheriff, (p.c. #30, non-exempt, replacing E. Walters). Sheriff Bryan Sampsel is requesting that Ms. McGhee be approved at SG-N08B(02)--\$15.07/hour. Salary budget impact for 2022 \$2,329, annualized salary impact for 2023 \$1 – Dept. 211.
- ii. Approve the rate for Garrett J. Rigg at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Mr. Rigg to full-time Deputy Sheriff-Security, Sheriff, (p.c. #39, non-exempt, replacing Z. Mothersbaugh). Sheriff Bryan Sampsel is requesting that Mr. Rigg be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$13,261, annualized salary savings for 2023 \$1,959 – Dept. 211.
- iii. Approve the rate for Logan L. Smith at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Ms. Smith to part-time Deputy Sheriff-Security 60%, Sheriff, (p.c. #15, non-exempt, replacing T. Buchanan). Sheriff Bryan Sampsel is requesting that Ms. Smith be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$7,957 – Dept. 211.
- iv. Approve the rate for Driss Benaija at SG-N08A(01)--\$14.79/hour, effective May 23, 2022, pay period 12. Sheriff Bryan Sampsel is appointing Mr. Benaija to part-time Deputy Sheriff-Security 60%, Sheriff, (p.c. #20, non-exempt, replacing E. Cain). Sheriff Bryan Sampsel is requesting that Mr. Benaija be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$7,608, annualized salary impact for 2023 \$349 – Dept. 211.

Action: *On a motion by Sheriff Bryan Sampsel, seconded by Commissioner Higgins, the Board voted unanimously to approve the Sheriff items i-iv.*

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- C. Human Resources – Director of Human Resources Kristen Simkins asked the Board for the approval to advertise and recruit Office Floaters, Human Resources, at SG-N02P(16)--\$14.95/hour, effective May 19, 2022, pay period 11 – Dept. 114.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the advertisement and recruitment of Office Floaters at the 16 step.*

- D. Human Services

- i. Children & Youth Services

Leah Raker asked the Board for approval of the following items:

1. Consider approval of the upgrade/reclassification to the position of full-time Caseworker 2, C&YS, (p.c. #06, non-exempt), at SG-N13C(03)--\$19.20/hour to full-time Caseworker 3, C&YS, (p.c. #06, non-exempt), at SG-N15A(01)--\$20.27/hour, effective May 22, 2022, pay period 12 (Currently occupied by C. Flick). Salary budget impact for 2022 \$4,738, annualized salary impact for 2023 \$2,789 – Dept. 511.
2. Consider approval of the creation of an on-call/occasional Senior Advisor, C&YS, (p.c. #55, non-exempt), at SG-N11, effective May 23, 2022, pay period 12 through November 23, 2022, pay period 25, for up to 30 hours per week – Dept. 511.
3. Consider approval of the appointment for Cathy Fisher, on-call/occasional Senior Advisor, C&YS, (p.c. #55, non-exempt, new), at SG-N11V(22)--\$25.09/hour effective May 23, 2022, pay period 12 through November 23, 2022, pay period 25. Salary budget impact for 2022 \$7,238, annualized salary impact for 2023 \$12,545 – Dept. 511.

Action: *On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the Children & Youth Services items 1-3.*

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:12 AM.

ATTEST:

Jason Moser
Controller