



SALARY BOARD MINUTES

Thursday, June 4, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

Commissioner Michael Pipe convened the Salary Board meeting at 10:09 AM on Thursday, June 4, 2020.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Controller Jason Moser, Executive Office Supervisor Natalie Smith, Director of Financial Management Tom Martin, Controller Jason Moser and Director of Human Resources Kristen Simkins.

County personnel present included Treasurer Colleen Kennedy.

Representatives from the news media included Chris Morelli and Marley Parish.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Tuesday, May 28, 2020 Salary Board meeting.

Action: On a motion by Controller Jason Moser, seconded by Commissioner Higgins the Salary Board meeting minutes from Tuesday, May 28, 2020.

IV. ACTION ON PERSONNEL ITEMS

- A. Prothonotary – On a motion by Controller Jason Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Malgorzata “Margaret” A. Hodge at SG-N06A(01)–\$12.30/hour, effective June 15, 2020, pay period 13. Prothonotary Jeremy Breon is appointing Ms. Hodge to full-time Department Clerk 2 (75), Prothonotary, (p.c. #11, non-exempt, replacing M. Beauton). Salary budget savings for 2020 \$15,394, annualized salary savings for 2021 \$8,892 – Dept. 223.
- B. Treasurer – Treasurer Colleen Kennedy joined the Salary Board to request the change in rate for Mechel Houser, full-time Deputy Treasurer, Treasurer, (p.c. #02, non-exempt), at SG-S46F(06)–\$17.53/hour to SG-S46I(09)–\$18.60/hour, effective retro to May 24, 2020, pay period 12. Salary budget savings for 2020 \$7,102, annualized salary savings for 2021 \$9,909. Mechel has taken on a lot of additional responsibility with the retirement of Wanda Hockenberry and Colleen feels with the additional duties she is deserving of the increased rate. On a motion by Treasurer Colleen Kennedy, seconded by Commissioner Dershem the Board voted unanimously to approve the request to change the rate for Mechel Houser – Dept. 124.

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V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Jason Moser, the Board voted unanimously to adjourn the meeting at 10:15 AM.

ATTEST:

Jason Moser
Centre County Controller