



SALARY BOARD MINUTES

Thursday, June 16, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Pipe, Commissioner Dershem, Administrator John Franek Jr., Director of Human Resources Kristen Simkins and Executive Office Supervisor Erin Good.

County personnel included Prothonotary Jeremy Breon, Human Services Administrator Natalie Corman, Jason Moser, Julia Sprinkle, Dave Crowley, Travis Walker, Krista Davis, Dave Lomison, Jen Pettina, Joni MacIntyre and Sheriff Bryan Sampsel.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, June 2, 2022 Salary Board Meeting.

Action: *On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, June 2, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

- i. Court Administration – Change in title to the position of full-time Court Reporter, Court Administration, (p.c. #28, non-exempt, replacing E. Fitzgerald), at SG-N18 to full-time Courtroom Technician, Court Administration, (p.c. #28, non-exempt), at SG-N18, effective June 16, 2022, pay period 13 – Dept. 271.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the change in title to p.c. #28 in Court Administration.*

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B. Prothonotary

Prothonotary Jeremy Breon asked the Board for approval of the following items:

- i. Approve the rate for Brett A. Hocking-Dietz at SG-N08A(01)--\$14.79/hour, June 21, 2022, pay period 14. Prothonotary Jeremy Breon is appointing Mr. Hocking-Dietz to full-time Department Clerk 3 (75), Prothonotary, (p.c. #14, non-exempt, replacing K. Hauser). Prothonotary Jeremy Breon is requesting that Mr. Hocking-Dietz be approved at SG-N08F(06)--\$16.22/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$4,638, annualized salary impact for 2023 \$2,789 – Dept. 223.
- ii. Approve the rate for Morgan D. Rockey at SG-N08A(01)--\$14.79/hour, July 3, 2022, pay period 15. Prothonotary Jeremy Breon is appointing Ms. Rockey to full-time Department Clerk 3 (75), Prothonotary, (p.c. #18, non-exempt, replacing A. Efthimou). Prothonotary Jeremy Breon is requesting that Ms. Rockey be approved at SG-N08F(06)--\$16.22/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$5,262, annualized salary impact for 2023 \$1,658 – Dept. 223.

Action: *On a motion by Prothonotary Jeremy Breon, seconded by Controller Moser, the Board voted unanimously to approve the Prothonotary items i-ii.*

C. Commissioners

Administrator John Franek Jr. asked the Board to consider the following items:

- i. Promotion/change in title/department for Natalie Corman from full-time Human Services Administrator, MH/ID/EI, (p.c. #03, exempt), at SG-S61O(15)--\$93,433.60/annum to full-time Deputy County Administrator, Commissioners, (p.c. #13, exempt, replacing J. Franek Jr.), at SG-61O(15)--\$93,433.60/annum, effective June 27, 2022, pay period 14. County Administrator John Franek is requesting that Ms. Corman be approved at SG-61U(21)--\$104,977.60/annum. Salary budget savings for 2022 \$2,070, annualized salary impact for 2023 \$11,544 – Dept. 111.
- ii. Appointment for Lisa M. Long, full-time Staff Assistant Commissioners, Commissioners, (p.c. #12, non-exempt, replacing E. Good), at SG-N10A(01)--\$16.16/hour, effective June 28, 2022, pay period 14. Conditional upon satisfactory completion of pre-employment requirements. County Administrator John Franek is requesting that Ms. Long be approved at SG-N10G(07)--\$18.09/hour. Salary budget savings for 2022 \$10,959, annualized salary savings for 2023 \$707 - Dept. 111.

Action: *On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the Commissioners items i-ii.*

Commissioner Pipe and Commissioner Dershem both offered their congratulations to Natalie Corman on her new position.

D. Correctional Facility

- i. Consider approval of the extension for the Centre County Correctional Facility Lieutenants to be paid overtime when working open Corrections Officers shifts only after 40 hours worked in a week has been met, effective July 1, 2022, pay period 14 through September 30, 2022, pay period 21.

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- ii. Consider approval of the extension for the Centre County Correctional Facility Food Service Manager Kevin Brindle to be paid overtime when working open Kitchen Supervisor shifts only after 40 hours worked in a week has been met, effective July 2, 2022, pay period 14 through September 30, 2022, pay period 21. Salary budget impact for 2022 \$18,835 - Dept. 333.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the Correctional Facility items i-ii.*

- E. Human Resources – Human Resources Director Kristen Simkins asked the Board to approve the exception to policy and the lateral transfer/change in department/title for Sharon Johnson, temporary Elections Worker, Elections, (p.c. #12, non-exempt), at N02A(01)--\$11.38/hour to on-call/occasional Office Floater, Human Resources, (p.c. #16, non-exempt, replacing C. Norris), at N02P(16)--\$14.95/hour, effective June 19, 2022, pay period 14. Salary budget savings for 2022 \$2,817, annualized salary impact for 2023 \$3,393 - Dept. 114.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the exception to policy and lateral transfer for Sharon Johnson.*

- F. Human Services

- i. Children & Youth Services – Julia Sprinkle asked the Board to approve the promotion/change in title/department for Jodi Ault from full-time Secretary 2 (80), Probation, (p.c. #14, non-exempt, 80 Hour), at SG-N07C(03)--\$14.69/hour to full-time Fiscal Technician, C&YS, (p.c. #43, non-exempt, 75 Hour, replacing A. Urbanski), at SG-N11A(01)--\$16.90/hour, effective July 17, 2022, pay period 16. C&YS Administrator Julia Sprinkle is requesting that Ms. Ault be approved at SG-N11E(05)--\$18.20/hour. Salary budget savings for 2022 \$8,965, annualized salary impact for 2023 \$2,535 – Dept. 511.

Action: *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve the promotion/change in title/department for Jodi Ault.*

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:10 AM.

ATTEST:

Jason Moser
Controller