



BOARD OF COMMISSIONERS MINUTES

Tuesday, June 21, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:04 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe (Zoom), Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Joni MacIntyre, Chris Schnure, Anne Messner, Human Service Administrator Natalie Corman, Chad Joyce, Christine Millinder, Dave Lomison, Warden Chris Schell and Judy Pleskonko.

Guests present included Tara Destefano, Anne Maire Dillman and Jane Phillips.

Representatives from the news media included Gary Sindersen and Peyton Kennedy.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, June 14, 2022.

Action: *On a motion by Commissioner Dershem, seconded by Commissioner Pipe, the Board voted unanimously to approve the minutes from June 14, 2022.*

VI. PROCLAMATION

VII. RESOLUTION

Resolution 10 of 2022 – Tara DeStefano asked the Board to adopt the Resolution supporting a grant application to the Pennsylvania Department of Transportation on behalf of Highway Safety Network, Inc. to provide traffic safety education to the counties within the PennDOT District 2-0 service area – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Resolution 10 of 2022.*

VIII. BIDS AND PROPOSALS

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IX. AMERICAN RESCUE PLAN ACT (ARPA)

X. CONTRACTS – AUTHORIZATIONS

A. Planning and Community Development

1. Administrator John Franek Jr. asked the Board to approve the contract with Highway Safety Network, Inc. for the County to apply to the Pennsylvania Department of Transportation, Program Services Division, Bureau of Maintenance and Operations, to fund the 2-0 Community Traffic Safety Project. The contract period is from October 1, 2022 to September 30, 2023 – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Highway Safety Network, Inc.*

2. Chris Schnure asked the Board to approve the Memorandum of Understanding (MOU) for the “Preliminary/Final Land Development Plan-Benner Pike Hotel” located in Benner Township; CCPCDO File No. 70-22. This proposal constitutes a Final Plan submission showing the development of an 82-room hotel (comprising a building footprint of 14,538 square feet) along with corresponding infrastructure located along Amberleigh Lane (T-330) approximately 300 feet northeast from its intersection with Benner Pike (State Route 0150) – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU for the “Preliminary/Final Land Development Plan-Benner Pike Hotel” located in Benner Township to next week’s Consent Agenda.*

- B. Transportation – Dave Lomison asked the Board to consider approval of a rate increase for the Shared Ride Services for the Fiscal Year 2022-2023. The new average fare of \$20.56 represents an increase of approximately 5.33% over the current average fare of \$19.52. The new increase will go into effect on July 1, 2022 – Dept. 531.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the rate increase for the Shared Ride Services to next week’s Consent Agenda.*

- C. Information Technology System – Chad Joyce and Christine Millinder asked the Board to approve a contract with RBA Professional Data Systems for a Graphical User Interface (GUI) software enhancement for the Register of Wills Department. The enhancement will allow the office to collect credit payments for fees and services (certified copies, marriage license, etc.). The system enhancements will add the credit card payment type/method to payment maintenance/entry, alter the deposit reports and alter the receipts to include program modifications, testing and installation. The contract total is \$0 for the period of June 21, 2022 to July 31, 2022 – Dept. 142.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with RBA Professional Data Systems for a GUI software enhancement for the Register of Wills Department.*

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- D. Coroner – Judy Pleskonko asked the Board to approve the collaboration with the Pennsylvania Department of Health (DOH), Pennsylvania Violent Death Reporting System (PAVDRS) to provide coroner/medical examiner reports, toxicology reports and autopsy reports for violent deaths in Centre County for Death Cases identified from January 1, 2021 to December 31, 2021. Participation in this program will provide \$10,000 in revenue – Dept. 212.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant agreement with Pennsylvania Violent Death Reporting System (PAVDRS) to next week's Consent Agenda.*

- E. District Attorney – Joni MacIntyre asked the Board to approve the contract with Thomson Reuters to provide West Complete Print and ProView eBook Products and the ability to print updates and periodicals for Pennsylvania criminal Justice, evidence and probation & parole rules of State. The contract is for five years with a 3% increase year over year for a total of \$13,774.20 for the period of August 1, 2022 to July 31, 2027 – Dept. 221.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Thomson Reuters to next week's Consent Agenda.*

- F. Court Administration – Joni MacIntyre asked the Board to approve the contract renewal with Thomson Reuters/Westlaw to provide an online research and legal resource for fifteen employees, which consist of 5 Common Plea Judges, 6 Magisterial District Judges and 4 law clerks. The contract is for five years with a 3% increase year over year for a total of \$381,481.92 for the period of June 8, 2022 to June 8, 2027 – Dept. 271.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Thomson Reuters to next week's Consent Agenda.*

- G. Correctional Facility – Warden Chris Schell asked the Board to approve the contract renewal with Huntingdon County for intergovernmental housing. The contract rate is \$65 per day for the period of June 28, 2022 to December 31, 2023 – Dept. 333.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the intergovernmental housing contract to next week's Consent Agenda.*

Human Services

- H. Aging – Human Services Administrator Natalie Corman asked the Board to approve the letter of agreement with Strawberry Fields Inc. that will allow referrals to be made freely between both organizations. Both agencies will openly communicate with appropriate release of information consents in place. There is no cost to the agreement and will be for the period of July 1, 2022 to June 30, 2023 – Dept. 521.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the letter of agreement with Strawberry Fields Inc. to next week's Consent Agenda.*

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- I. Controller – Controller Jason Moser asked the Board to approve the letter of engagement with Baker Tilly US, LLP to conduct an annual audit, required by PennDOT, focusing on financial and service operations for the Centre County Transportation Department as of and for the year ended June 30, 2022. The contract total is \$7,000 – Dept. 125.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of engagement with Baker Tilly US, LLP.*

XI. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week’s Consent Agenda.*

Human Services

A. MHID

1. Contract renewal with The ARC of Centre County to provide services to individuals with intellectual disabilities including in-home and community supports, supported employment, transportation, respite care and behavioral support services. The contract total is \$63,000 funded as follows: State \$60,096 and County match \$2,904 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
2. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health and supported living services. The contract total is \$9,674 funded as follows: State \$9,228 and County match \$446 for the period of March 1, 2022 to June 30, 2022 – Dept. 521.

- B. Transportation – Consider approval of the Participation Grant Agreement with the Commonwealth of Pennsylvania Department of Human Services Bureau of Managed Care Operations Division of Medical Assistance Transportation for the Fiscal Year 2022-2023. This agreement will allow the County to continue providing transportation for individuals covered by the Medical Assistance Transportation Program (MATP). The grant total is \$830,750 for the period of July 1, 2022 to June 30, 2023 – Dept. 531.

XII. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
Aging Advisory Council	Jill Lillie	Appointment	January 1, 2022 – December 31, 2024
SEDA COG Natural Gas Task Force	Ray Stolinas	Resignation / Term Expiration	July 9, 2019 – June 17, 2022
SEDA COG Natural Gas Task Force	Susan Benedict	Appointment	

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC appointments and resignation.*

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CHECK RUN

Check run in the amount of \$1,643,609.60 dated June 17, 2022.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated June 17, 2022.*

XIII. ADMINISTRATOR'S REPORT

XIV. C-NET REQUEST

XV. LETTER OF SUPPORT

Administrator John Franek Jr. asked the Board to approve a letter of support for College Township East College Avenue Shared Use Path Project.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support.*

XVI. LIQUID FUELS – FEE FOR LOCAL USE

Anne Messner presented to the Board the following items:

A. Mid-Year Programs Update

- B. Request for authorization of \$32,985 Fee for Local Use Funds to be added to the existing 2018 and 2019 Multimodal Bridge Bundle Reserve for improvements to five local bridges in Centre County for a total of \$125,000 – Dept. 151.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Fee for Local Use Funds to be added to the existing 2018 and 2019 Multimodal Bridge Bundle Reserve to next week's Consent Agenda.*

XVII. REPORTS – ANNOUNCEMENTS.

A. Voter Registration Report

Commissioner Dershem reported 105,084 registered voters in Centre County. The precinct of the week is #63 Miles Township West with 191 registered voters. In the General Primary Election there were 94 ballots cast for a voter turnout of 49.21%.

B. Announcements

Centre County Government Offices will be closed on Monday, July 4 for Independence Day.

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, June 21, 2022

Board of Commissioners Work Session – 11 AM – Willowbank 146

Tuesday, June 28, 2022

Board of Commissioners – 10 AM – Willowbank 146

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Thursday, June 30, 2022

Finance Committee – 9 AM – Willowbank 146

Board of Commissioners/Salary Board – 10 AM – Willowbank 146

XX. QUESTIONS FROM THE PRESS

XXI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:59 AM.

ATTEST:

John Franek Jr.

Administrator