



## BOARD OF COMMISSIONERS MINUTES

Tuesday, July 5, 2022, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Steven Dershem, Commissioner Mark Higgins (Zoom), Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel included Beth Lechman, Dave Lomison, Chad Joyce, Anne Messner and Tanya Hofford.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners Meeting held on Tuesday, June 28, 2022.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from June 28, 2022.*

VI. PROCLAMATION

VII. BIDS AND PROPOSALS

VIII. AMERICAN RESCUE PLAN ACT (ARPA)

IX. CONTRACTS – AUTHORIZATIONS

A. Planning and Community Development – Anne Messner asked the Board to approve the authorization for advertisement for bids for the Centre County Multimodal Bridge Rehabilitation Bundle Project, which involves the design and construction of the Main Street bridge deck replacement in Curtin Township, Fox Gap Road bridge replacement in Miles Township, and the Lower Coleville Road bridge superstructure replacement in Spring Township – Dept. 151.

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**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve advertisement of the Invitation for Bids for the Centre County Multimodal Bridge Rehabilitation Bundle Project.*

**B. Information Technology Systems**

Chad Joyce asked the Board to approve the following items:

i. Contract renewal with CentralSquare to provide Optio plugins and Four Js that are used to create and produce reports. The contract total is \$12,209.07 for the period of September 1, 2022 to August 31, 2023 – Dept. 142.

ii. Contract renewal with CentralSquare for the annual maintenance and support for Finance Plus Software. The contract total is \$41,412.27 for the period of February 1, 2022 to January 31, 2023 – Dept. 142.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the ITS items i-ii to next Week's Consent Agenda.*

iii. Contract renewal with Windstream to provide service for the County's phone system. The contract total is \$104,590.08 for the period of June 30, 2022 to June 30, 2024 – Dept. 142.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Windstream.*

- C. Elections – Beth Lechman asked the Board to approve the contract renewal with Phoenix Graphics Inc. to provide services for mailing ballots for the November 8, 2022 General Election. The price per ballot is \$1.51 for black print for less than 500 per day, \$1.54 for color print for less than 500 per day, \$1.28 for black print for more than 500 per day and \$1.31 for color print for more than 500 per day. The contract period is September 15, 2022 to November 8, 2022 – Dept. 131.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Phoenix Graphics Inc. to next week's Consent Agenda.*

- D. Commissioners – Administrator John Franek Jr. asked the Board to submit the list of individuals who have not filed for the calendar year 2021 to the Ethics Commission Report – Statement of Financial Interests – Calendar Year 2021 – Dept. 111.

There are nine Statement of Financial Interests forms for the calendar year 2021 that we have yet to receive. One is from a prior employee that has since left the County and eight are Authorities, Boards and Commissions members.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the submission to the Ethics Commission of those individuals who have not completed a Statement of Financial Interests form for the calendar year 2021.*

**X. CONSENT AGENDA**

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

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Human Services

A. MH/ID/EI-D&A

1. Consider approval of the contract addendum No. 1 with the Centre County Youth Service Bureau. This will allow for funds to provide additional drug and alcohol performance-based prevention services in the amount of \$135,915. The service provider's contract maximum will increase from \$213,650 to \$349,565 funded as follows: State \$71,424, Federal \$277,492 and County match \$649 for the period of July 1, 2021 to June 30, 2022 – Dept. 562.
2. Letter of agreement with Youth Service Bureau to provide early intervention services that include special instruction and Individualized Family Service Plan (IFSP) teaming. The agreement is a total of \$1,000 funded as follows: State \$900 and County Match \$100 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
3. Letter of agreement with Community Rising Therapy to provide early intervention services which include speech pathology, Individualized Family Service Plan (IFSP) teaming for speech therapy and specialized instruction. The contract total is \$12,000 funded as follows: State \$10,800 and County Match \$1,200 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

B. Adult Services – Letter of agreement with Strawberry Fields, Inc. that will allow referrals to be made freely between both organizations. Both agencies will openly communicate with appropriate release of information consents in place. There is no cost to the agreement and will be for the period of July 1, 2022 to June 30, 2023 – Dept. 501.

C. Emergency Communications 911 – Contract addendum with Centre Communications for decommissioning and removal of the tower at the Centre Hall site. Centre Communications will decommission and dismantle the tower, remove all steel from the site, remove concrete foundations, piers, anchors or any other underground items. Centre Communications will provide all labor, insurance and transportation for decommissioning and removal. This was originally approved on 10/19/21 for \$9,360 but with rising costs the quote has now increased to \$11,415 – Dept. 354.

XI. AUTHORITIES, BOARDS AND COMMISSIONS

XII. BUDGET REVISIONS

XIII. LIQUID FUELS – FEE FOR LOCAL USE

CHECK RUN

Check run in the amount of \$1,210,122.11 dated July 1, 2022.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated July 1, 2022.*

XIV. ADMINISTRATOR'S REPORT

XV. C-NET REQUEST

XVI. LETTER OF SUPPORT

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XVII. REPORTS – ANNOUCEMENTS.

A. Voter Registration Report

Commissioner Dershem reported 105,203 registered voters in Centre County. The precinct of the week is #65 North Two with 2,155 registered voters. In the General Primary Election there were 852 ballots cast for a voter turnout of 39.54%.

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

**Tuesday, July 12, 2022**

Board of Commissioners – 10 AM – Willowbank 146

**Tuesday, July 19, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Work Session – 11 AM – Willowbank 146

**Thursday, July 21, 2022**

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XX. QUESTIONS FROM THE PRESS

XXI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:14 AM.

ATTEST:

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John Franek Jr.

Administrator