



SALARY BOARD MINUTES

Thursday, July 14, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Steven Dershem, Commissioner Mark Higgins, Administrator John Franek Jr., Controller Jason Moser and Executive Office Supervisor Erin Good.

County personnel present included Human Resource Analyst Geri Sorgen, Human Resource Director Kristen Simkins, Travis Walker, Jim Coslo, Dave Lomison, Deputy Administrator Natalie Corman and Norm Spackman.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, June 30, 2022 Salary Board Meeting.

Action: *On a motion by Controller Moser seconded by Commissioner Dershem, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, June 30, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Sheriff – Director of Human Resources Kristen Simkins asked the Board to approve the promotion/change in title/department for Tina Olivieri from full-time Department Clerk 2 (80), Probation, (p.c. #16, non-exempt, 80 Hour), at SG-N06C(03)--\$14.04/hour to full-time Department Clerk 3 (75), Sheriff, (p.c. #47, non-exempt, 75 Hour, replacing R. Schenck), at SG-N08A(01)--\$14.79/hour, effective July 25, 2022, pay period 16. Sheriff Bryan Sampsel is requesting that Ms. Olivieri be approved at SG-N08B(02)--\$15.07/hour. Salary budget savings for 2022 \$872, annualized salary impact for 2023 \$546 - Dept. 211.

Action: *On a motion by Commissioner Higgins seconded by Controller Moser, the Board voted unanimously to approve the promotion/change in title/department for Tina Olivieri.*

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B. Conservation District

Jim Coslo asked the Board to approve the following items:

- i. Approve the extension to the temporary on-call/occasional Senior Advisor, Conservation District, (p.c. #14, non-exempt, 48 hour), at SG-N14X(24)--\$30.00/hour, effective July 31, 2022, pay period 17 through September 30, 2022, pay period 21 (Currently occupied by J. Wataha). Salary budget impact for 2022 \$1,380 – Dept. 822.
- ii. Overtime request for Resource Conservation Coordinator 2, Conservation District, (p.c. #09), for up to 10 hours per week for 2 weeks, from July 17, 2022 to July 30, 2022, pay period 16. Salary budget impact for 2022 \$382. – Dept. 822.

Action: *On a motion by Commissioner Dershem, seconded by Controller Moser, the Board voted unanimously to approve the Conservation District items i-ii.*

Human Services

C. MH/ID/EI/D&A

Deputy Administrator Natalie Corman asked the Board to approve the following items:

1. Approve the appointment for Nicholas R. Klinger, full-time D&A Case Management Specialist, MH/ID/EI/D&A, (p.c. #12, non-exempt, replacing K. Holliday), at SG-N12A(01)--\$17.69/hour, effective July 25, 2022, pay period 16. Deputy County Administrator Natalie Corman is requesting that Mr. Klinger be approved at SG-N12D(04)--\$18.72/hour. Salary budget savings for 2022 \$13,070, annualized salary impact for 2023 \$1,365 – Dept. 562.
2. Approve the appointment for Nicole R. Harbaugh, full-time D&A Case Management Specialist, MH/ID/EI/D&A, (p.c. #04, non-exempt, replacing K. Harter), at SG-N12A(01)--\$17.69/hour, effective August 15, 2022, pay period 18. Deputy County Administrator Natalie Corman is requesting that Ms. Harbaugh be approved at SG-N12D(04)--\$18.72/hour. Salary budget savings for 2022 \$13,856, annualized salary savings for 2023 \$13,826 – Dept. 562.

Action: *On a motion by Controller Moser seconded by Commissioner Higgins, the Board voted unanimously to approve the MH/ID/EI/D&A items 1-2.*

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:05 AM.

ATTEST:

Jason Moser
Controller