



BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 23, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In attendance were Commissioner Chairman Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, and Executive Office Supervisor Natalie Smith.

County personnel present included Mark Smith, Chris Schell, Chris Schnure, Dave Lomison, Ray Stolinas, Mike Bloom, and Natalie Corman.

Guests present included Andy Wargo, Carla Jones, Mitch Leiby, Malini Mattler, and Megan Switzer.

Representatives from the news media included Chris Morelli, Marley Parish, and Gary Sinderson.

CNET staff were present.

- IV. MEETING MINUTES

Minutes from the Tuesday, July 16, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from July 16, 2019.

- V. RESOLUTIONS

Resolution 8 of 2019 – Approving in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, a plan of finance by Geisinger Authority in an aggregate principal amount not to exceed \$1,000,000,000. A TEFRA Public Hearing was held today at 10:00 AM in Room 146 of the Willowbank Building and there were no public comments received – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 8 of 2019.

VI. CONTRACTS

- a. District Attorney – First Assistant District Attorney Mark Smith presented a contract with Thomson Reuters to provide Westlaw Complete Library subscription. The contract total is \$6,998.55 for the period of August 31, 2019 through August 30, 2020 – Dept. 221.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Thomson Reuters to next week's Consent Agenda.

- b. Correctional Facility – Warden Chris Schell presented a contract renewal with Central Intermediate Unit #10 to provide WorkKeys classes for two and a half hours, twice per week. The contract rate is \$32.23 per hour, not to exceed five hours per class or one-hour preparation per week, for a contract total of \$10,056 for the period of July 1, 2019 through June 30, 2020. Warden Schell reported that since 2016, there have been a total of 193 participants with 60 receiving certificates during their time at the Correctional Facility – Dept. 333.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Central Intermediate Unit #10 to next week's Consent Agenda.

- c. Planning – Chris Schnure provided an overview of the following memorandums of understanding:

- i. Memorandum of Understanding (MOU) for the Preliminary Subdivision Plan – The Horizon at Brush Valley located in Potter Township; CCPCDO File No. 105-19. This proposal represents a preliminary plan submission showing the subdivision of 98 lots, comprising 94 residential lots, two open space lots, and two stormwater management lots with corresponding infrastructure consisting of approximately 55 acres. This subdivision is located South of State Route 0192, approximately one half mile East of Centre Hall Borough at the terminus of Lane Avenue (T-435) and Kreitzer Avenue (T-434) – Dept. 151.
- ii. Memorandum of Understanding (MOU) for the Final Subdivision Plan – Century Estates for BCM Holdings, LLC located in Gregg Township; CCPCDO File No. 106-19. This proposal represents a final plan submission showing the subdivision of nine (9) residential lots, with corresponding infrastructure, consisting of approximately 150.240 acres. This subdivision is bisected by Bitner Hollow Road (T-453) located just East of the municipal boundary line between Gregg Township and Potter Township – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU'S for The Horizon at Brush Valley and Century Estates for BCM Holdings LLC to next week's Consent Agenda.

d. Human Services

- i. Transportation – Director Dave Lomison reviewed the grant agreement and assurance of compliance with the Pennsylvania Department of Human Services to participate in the Medical Assistance Transportation Program (MATP) for Fiscal Year 2019-2020. The initial MATP allocation is \$665,528 for the period of July 1, 2019 through June 30, 2020. This is a 12.5% increase over last year's allocation – Dept. 531.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the agreement and assurance of compliance to next week's Consent Agenda.

- ii. Children and Youth Services – Human Services Administrator Natalie Corman reviewed the following contract renewals:
1. Contract renewal with Affinity Forensic Services LLC doing business as Pa Forensic Associates to provide foster care services for dependent/delinquent youth. The contract total is \$142,000, which is funded as follows: State \$113,600 and County \$28,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
 2. Contract renewal with Project Point of Light to provide counseling services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 - 511.
 3. Contract renewal with Peggy Nadenichek, M. Ed. to provide counseling services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
 4. Contract renewal with Aimee Senott to provide counseling services. The contract total is \$20,000, which is funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
 5. Contract renewal with Pamela McCloskey to provide counseling services. The contract total is \$8,000, which is funded as follows: State: \$6,400 and County \$1,600 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
 6. Contract renewal with Affinity Forensic Services LLC doing business as Pa Forensic Associates to provide foster care services for dependent/delinquent youth. The contract total is \$140,000, which is funded as follows: State \$112,000 and County \$28,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

7. Contract renewal with George Jr. Republic in PA to provide residential services for dependent/delinquent youth. The contract total is \$313,000, which is funded as follows: State \$187,800 and County \$125,200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
8. Contract renewal with Pathways Adolescent Center to provide residential services for dependent/delinquent youth. The contract total is \$135,000, which is funded as follows: State \$108,000 and County \$27,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
9. Contract renewal with Keystone Adolescent Center, Inc. to provide foster/residential services for dependent/delinquent youth. The contract total is \$60,000, which is funded as follows: State \$48,000 and County \$12,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
10. Contract renewal with Cornell Abraxas Group, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$15,000, which is funded as follows: State \$9,000 and County \$6,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
11. Contract renewal with Pentz Run Youth Services, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$3,000, which is funded as follows: State \$2,400 and County \$600 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
12. Contract renewal with Wardell and Associates, Inc. to provide reunification, independent living, home evaluator, transportation, and counseling services for dependent/delinquent youth. The contract total is \$2,681,477, which is funded as follows: State \$2,145,182 and County \$536,295 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Children and Youth Services items 1-12 to next week's Consent Agenda.

- iii. MH/ID/EL – D&A – Human Services Administrator Natalie Corman reviewed the following contract renewals:
 1. Contract renewal with Beacon Light Behavioral Health System to provide mental health services that include outpatient mobile medication management. The contract total is \$60,000, which is funded as follows: State \$57,234 and County \$2,766 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

2. Contract renewal with Delafield, McGee and Jones P.C. to provide services that include legal consultation, attendance at mental health and intellectual disability commitment hearings, and review of commitment hearing appeals. The contract total is estimated at \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
3. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health services to include housing support. The contract total is \$30,000, which is funded as follows: State \$28,617 and County \$1,383 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
4. Contract renewal with Eagle Valley Personal Care Home, Inc. to provide mental health services to include housing support. The contract total is \$488,292, which is funded as follows: State \$465,782 and County \$22,510 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Eagle View Personal Care Home, LLC to provide mental health services to include enhanced support in a community residential rehabilitation setting. The contract total is \$437,000, which is funded as follows: State \$416,854 and County \$20,146 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
6. Contract renewal with Firetree, LTD. to provide drug and alcohol inpatient services to include non-hospital rehabilitation and non-hospital detoxification. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
7. Contract renewal with Gaudenzia of Erie, Inc. to provide drug and alcohol services to include non-hospital detoxification, non-hospital rehabilitation and halfway house. The contract total is estimated at \$5,000 which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI – D&A items 1-7 to next week's Consent Agenda.

- e. Commissioners – Administrator Margaret Gray presented the following items:
 - i. Contract amendment with Hillis – Carnes Engineering and Associates to perform materials testing and inspection services related to the installation of in-slab moisture sensors for the concrete floor at the Equipment Storage Building Project at the Centre County Public Safety Training Center. The contract amendment includes four hours of senior technician work at \$45 per hour and two hours of project manager work at \$85 per

hour for a total of \$350. Additional work, if necessary, will be billed at the quote rates. Margaret reported that the project is near completion, except for application of an epoxy on the floor. They are having difficulty getting the humidity out of the floor and this contract amendment will allow for additional review – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract amendment with Hillis-Carnes Engineering and Associates.

- ii. Approve a requested increase to the County's per capita contribution to SEDA-COG, and economic development association serving an eleven county region, effective January 2020. The per capita rate has not been raised since 1991, SEDA-COG has proposed the increase be an incremental amount over a period of four years. Commissioner Dershem expressed concern approving an annual budget increase and suggested it be considered one year at a time over the four-year period, contingent that the other 10 counties contribute equally. Commissioner Pipe agreed that the next Board of Commissioners may not agree to fund the increase and SEDA-COG should submit a request annually for consideration – Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the requested increase to the County's per capita contribution to SEDA-COG for inclusion in the 2020 preliminary budget, contingent on the other counties contribution and annual review by the Board of Commissioners.

VII. LETTER OF SUPPORT

Planning – Assistant Director Mike Bloom asked the Board to consider submission of a letter in support of Rush Townships efforts to secure funding from the Department of Community and Economic Development through the Multimodal Transportation Fund Program for the rehabilitation of Casanova Road from the Casanova Spur to the intersection of Route 504 in Black Moshannon State Park – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for Rush Township.

VIII. CONSENT AGENDA

- a. Resolution 6 of 2019 – Supporting the United States Census Bureau in the collection and dissemination of complete and accurate information as required by the U.S. Constitution – Dept. 151.
- b. Resolution 7 of 2019 – Establishing a Census 2020 Complete Count Committee to provide the County with assistance and advise in obtaining the most accurate and complete population count in the upcoming Census – Dept. 151.

- c. Information Technology Services – Contract with Arctic Wolf Networks, Inc. to provide security services for County devices. RBA Professional Data Systems is a reseller of the software license. The contract total is \$77,880 for the period of July 11, 2019 through July 10, 2020 – Dept. 142.
- d. Planning
 - i. Memorandum of Understanding (MOU) with the Centre Regional Planning Agency (CRPA) on behalf of the Centre County Metropolitan Planning Organization (CCMPO) to establish the joint rights and responsibilities of each party in completing transportation planning and project development activities on behalf of the CCMPO. Centre County Government's annual contribution to the calendar year 2019 CCMPO budget is \$126,001. The amount invoiced for CCPCDO staff time and other expenses under this MOU for all tasks that are not financed with supplemental planning funds will be used to reduce the amount of Centre County's 2019 contribution. A maximum total of \$93,716 in incurred expenses can be credited toward Centre County's contribution for 2019. The MOU is for the period of January 1, 2019 through December 31, 2019 – Dept. 151.
- e. Tax Claim – Contract renewal with Palmetto Posting, Inc. for posting of properties in preparation for the 2019 Upset Tax Sale and posting of the 2018 Return and Claim Notices returned by the Post Office. These postings are in accordance to meet requirements of the Real Estate Tax Sale Law. The contract total is \$19,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 123.
- f. Human Services
 - i. Aging – Lease renewal with the Centre Hall Fire Company for the Centre Hall Senior Resource Center. The contract total is \$10,800, which is State funded for the period of July 1, 2019 through June 30, 2022 – Dept. 521.
 - ii. Children and Youth Services
 - 1. Child Accounting and Profile System Application Service (CAPS) provider agreement renewal with Avanco International, Inc.. The contract total is \$33,009.39, which is funded as follows: Federal \$3,532.01, State \$17,686.43, and County \$11,790.95 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
 - 2. Contract renewal with Sign Language Specialists of Western PA to provide sign language interpreter services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
 - 3. Contract renewal with the Centre County Public Defender's Office to provide guardian ad litem services. The contract total is \$184,508, which is funded as follows: State \$92,254 and County \$92,254 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

4. Contract renewal with James P. Johnson, Esquire to provide legal services. The contract total is \$15,000, which is funded as follows: State \$12,000 and County \$3,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with Bobbie Rabuck, Esquire to provide legal services. The contract total is \$1,000, which is funded as follows \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
6. Contract renewal with Stephanie Cooper, Esquire to provide legal services. The contract total is \$4,000, which is funded as follows: State \$3,200 and County \$800 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
7. Contract renewal with H. Denning Mason, Esquire to provide legal services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
8. Contract renewal with Kimberly Hamilton, Esquire to provide legal services. The contract total is \$25,000, which is funded as follows: State \$20,000 and County \$5,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
9. Contract renewal with Claire Kimmel, Esquire to provide legal services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
10. Contract addendum with Avanco International, Inc. to provide consulting services in addition to the services provided pursuant to the Child Accounting and Profile System Application Service (CAPS) agreement. The contract total is \$10,000, which is funded as follows: State \$5,358 and County \$3,572 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS

XI. FEE FOR LOCAL USE

XII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards, or committees.

| ABC | Name | Action | Term |
|--------------------------------|---------------|-----------------|----------------------|
| Agricultural Land Preservation | Thomas Boldin | Re-Appointment | 9/1/2019 – 8/31/2022 |
| Agricultural Land Preservation | Carl Homan | Re-Appointment | 9/1/2019 – 8/31/2022 |
| Agricultural Land Preservation | Joel Myers | Term Expiration | 9/1/2019 – 8/31/2019 |

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC re-appointments and term expiration.

XIII. CHECK RUN

Commissioner Higgins reported the check of the week was to the Centre County Federation of Public Libraries in the amount of \$41,666.67. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$832,289.67 dated July 18, 2019.

XIV. DISCUSSION ITEMS

XV. RECOGNITIONS

Commissioner Pipe recognized Gabriel Wert of Boy Scout Troop 20. A court of honor was held on Sunday to celebrate achieving the rank of Eagle Scout.

XVI. CNET REQUESTS

XVII. REPORTS – ANNOUNCEMENTS

a. Voter Registration Report

Commissioner Dershem reported the precinct of the week is #41 State College North with 2,754 registered voters. In the Primary Election, they had 812 ballots cast for a voter turnout of 29.48%.

b. Announcements

XVIII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XIX. PUBLIC MEETING SCHEDULE

Tuesday, July 23, 2019

BOC Meeting– 10:00 AM – Room 146WB

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Thursday, July 25, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, July 30, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, August 1, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, August 6, 2019

BOC Meeting– CANCELLED

Thursday, August 8, 2019

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

XX. BID / PROPOSAL SCHEDULE

July 2019

RFP – Office Space/Locations – MDJ Offices – Contract Award

Friday, July 26, 2019

RFP – Card Access Controls System Upgrade Project – Responses Due

Tuesday, July 30, 2019

RFP – Card Access Controls System Upgrade Project – Proposal Opening

Friday, August 9, 2019

RFP – Design/Replacement of Holt Memorial Library HVAC System – Responses Due

Tuesday, August 13, 2019

RFP – Design/Replacement of Holt Memorial Library HVAC System – Proposal Opening

Tuesday, August 20, 2019

RFP – Card Access Controls System Upgrade Project – Contract Award

XXI. ELECTION ANNOUNCEMENTS

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:50 AM.

ATTEST:

Margaret N. Gray
Administrator