



SALARY BOARD MINUTES

Thursday, August 11, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Steven Dershem, Commissioner Mark Higgins, Administrator John Franek Jr., Controller Jason Moser and Executive Office Supervisor Erin Good.

County personnel present included Human Resource Analyst Geri Sorgen, Human Resource Director Kristen Simkins, Deputy Administrator Natalie Corman, District Attorney Bernie Cantorna, Dave Lomison, Karri Hull, Beth Lechman, Prothonotary Jeremy Breon, Julia Sprinkle, Ray Stolinis, Lee Schaeffer, Judge Lachman and Chad Joyce.

Guests present included Mitzi Long.

C-NET staff were present.

Representatives from the news media included Gary Sindersen.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, July 28, 2022 Salary Board Meeting.

Action: *On a motion by Controller Moser seconded by Commissioner Higgins, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, July 28, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. District Attorney

- i. District Attorney Bernie Cantorna asked the Board to approve the change in title to the position of Paralegal 1, District Attorney to Paralegal, District Attorney (p.c. #10, 12 & 13, non-exempt), effective retro to July 3, 2022, pay period 15, due to **Archer Compensation and Classification Study** – Dept. 221.

Action: *On a motion by Commissioner Higgins seconded by Commissioner Dershem, the Board voted unanimously to approve the change in title to Paralegal in the District Attorney's office due to **Archer Compensation and Classification Study**.*

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- ii. District Attorney Bernie Cantorna asked the Board to approve the lateral transfer/change in title/department for Julia Dellinger from full-time Assistant Public Defender, Public Defender, (p.c. #12, exempt), at SG-14A(01)--\$28.05/hour to full-time Assistant District Attorney, District Attorney, (p.c. #06, exempt, replacing J. Bower), at SG-14A(01)--\$28.05/hour, effective August 22, 2022, pay period 18. District Attorney Bernie Cantorna is requesting that Ms. Dellinger be approved at SG-14B(02)--\$28.61/hour. Salary budget savings for 2022 \$3,389, annualized salary savings for 2023 \$1,581- Dept. 221.

Action: *On a motion by District Attorney Bernie Cantorna seconded by Commissioner Dershem, the Board voted unanimously to approve the lateral transfer/change in title/department for Julia Dellinger.*

- B. Prothonotary – Prothonotary Jeremy Breon asked the Board to approve the rate for Tiffany A. Hogue at SG-04A(01)--\$16.36/hour, August 15, 2022, pay period 18. Prothonotary Jeremy Breon is appointing Ms. Hogue to full-time Prothonotary Clerk, Prothonotary, (p.c. #23, non-exempt, replacing L. Adams). Conditional upon satisfactory completion of pre-employment requirements. Salary budget savings for 2022 \$3,904, annualized salary impact for 2023 \$3,062– Dept. 223.

Action: *On a motion by Prothonotary Jeremy Breon seconded by Controller Moser, the Board voted unanimously to approve the rate for Tiffany Hogue.*

C. Courts

- i. MDJ State College II 49-3-05 – Judge Lachman asked the Board to approve the rate for Carly E. Croyle at SG-05A(01)--\$17.53/hour, effective August 15, 2022, pay period 18. President Judge Pamela Ruest is appointing Ms. Croyle to full-time Magisterial District Court Secretary, MDJ-Lachman, (p.c. #08, non-exempt, replacing A. Kolonina). President Judge Ruest is requesting that Ms. Croyle be approved at SG-05A(01)--\$17.53/hour. Salary budget savings for 2022 \$3,816, annualized salary impact for 2023 \$4,895– Dept. 257.

Action: *On a motion by Commissioner Dershem seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Carly Croyle at the A step not the B step.*

- ii. MDJ Bellefonte 49-3-02 – Approve the lateral transfer/change in title/department for Diane Bierly from full-time Office Coordinator Probation, Probation, (p.c. #26, exempt), at SG-07T(20)--\$27.82/hour to full-time MDJ Office Supervisor 1, MDJ-Gillette-Walker, (p.c. #13, non-exempt, replacing B. Watson), at SG-07T(20)--\$27.82/hour, effective September 6, 2022, pay period 19 (No change in pay rate). Salary budget impact for 2022 \$3,325, annualized salary impact for 2023 \$2,925- Dept. 253.

Action: *On a motion by Controller Moser seconded by Commissioner Higgins, the Board voted unanimously to approve the lateral transfer/change in title/department for Diane Bierly.*

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iii. Probation

1. Approve the rate for Victoria N. Bonnell at SG-04A(01)--\$16.36/hour, effective August 15, 2022, pay period 18. President Judge Pamela Ruest is appointing Ms. Bonnell to full-time Department Clerk 3 (80), Probation, (p.c. #16, non-exempt, replacing T. Olivieri). Salary budget impact for 2022 \$2,025, annualized salary impact for 2023 \$4,826 – Dept. 301.
2. Approve the rate for Tina K. Paloskey at SG-04A(01)--\$16.36/hour, effective August 15, 2022, pay period 18. President Judge Pamela Ruest is appointing Ms. Paloskey to full-time Department Clerk 3 (80), Probation, (p.c. #15, non-exempt, replacing S. Boone). Salary budget savings for 2022 \$8,080, annualized salary impact for 2023 \$4,826 – Dept. 301.

Action: *On a motion by Commissioner Higgins seconded by Commissioner Dershem, the Board voted unanimously to approve the Probation items 1-2.*

- D. Human Resources – Kristen Simkins asked the Board to approve the pay rate for the position of Temporary Elections Worker, Elections, (p.c. #07,09,10,11,12,13, non-exempt), at SG-02, effective retro to July 3, 2022, pay period 15.

Action: *On a motion by Controller Moser seconded by Commissioner Dershem, the Board voted unanimously to approve the pay rate for the position of Temporary Elections Worker.*

- E. Children & Youth Services – Julia Sprinkle asked the Board to approve the request for Children & Youth Supervisors to be paid up to 15 hours overtime per pay period, only after 40 hours worked in a week has been met, effective retro to August 1, 2022, pay period 17 through October 8, 2022, pay period 21. Salary budget impact for 2022 \$3,596 - Dept. 511.

Action: *On a motion by Commissioner Dershem seconded by Commissioner Higgins, the Board voted unanimously to approve the overtime request for C&YS Supervisors.*

II. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to adjourn the meeting at 10:22 AM.

ATTEST:

Jason Moser
Controller