



BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 3, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM, by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Chairman Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, and Executive Office Supervisor Natalie Smith.

County personnel present included Chad Joyce, Tom Martin, Lee Sheaffer, Wilmer Andrews, Kendra Miknis, Tom Backenstoe, and Terry Trude.

Representatives from the news media included Gary Sinderson, Chris Morelli and Marley Parish.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

Minutes from the Tuesday, August 27, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from Tuesday, August 27, 2019.

V. PROCLAMATION

Proclamation 24 of 2019 – Commissioner Pipe introduced the proclamation recognizing the 50th Anniversary of the Centre Region Council of Governments (CRCOG). An alliance of elected officials from six municipalities, the CRCOG works collaboratively to provide public services and improve the quality of life for residents. The Active Adult Center at the Nittany Mall is operated by the CRCOG in partnership with the Centre County Office of Aging.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 24 of 2019, recognizing the 50th Anniversary of the Centre Region Council of Governments.

VI. RESOLUTIONS

Resolution 11 of 2019 – Administrator Margaret Gray reported that pursuant to Section 509(a) of the County Code, the Commissioners may adopt resolutions and ordinances prescribing the manner in which powers of the County shall be carried out and generally regulating the affairs of the County. This resolution will authorize Margaret N. Gray, Administrator and Chief Clerk, to execute all contracts not to exceed \$10,000 that have been approved and allocated within the County's 2019 Budget. At the close of each quarter, the Commissioners will acknowledge all contracts that were executed. The authority granted shall expire at the end of the 2019 Fiscal Year, unless re-authorized by resolution. Commissioner Dershem added that this action is in respect of the department heads' time and will help to streamline meetings - Dept. 111.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Resolution 11 of 2019 to next week's Consent Agenda.

VII. CONTRACTS

- A. Capital Projects – Deputy Administrator Bob Jacobs and Director of Facilities Management Lee Sheaffer reviewed a proposal from Rentokill North America doing business as J.C. Erlich Pest Control Company to install an elevated vulture deterrent system on the roof of the Willowbank Building. The building has experienced significant damage to the roof caused by black vultures, including water damage in the Tax Assessment Office. The birds are protected by the Migratory Bird Treaty Act of 1918, which makes it illegal to pursue, hunt, take, capture, kill, or transport any migratory bird, or any part, nest, or egg of any such bird. The installation of this system is a humane way to protect the roof and will allow maintenance activity to proceed. The total proposal is \$25,565 – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the proposal from Rentokill North America to next week's Consent Agenda.

- B. Central Booking – Wilmer Andrews reviewed a contract renewal with Keyser Consulting Group, LLC to provide maintenance and support for the PolyCom system. This system allows for video arraignments with the on call Magisterial District Judge. The contract total is \$695 for the period of October 1, 2019 through September 30, 2020 – Dept. 334.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Keyser Consulting Group, LLC to next week's Consent Agenda.

- C. Court Administration – Court Administrator Kendra Miknis reviewed a contract renewal with Stenograph for writer protection plans, which includes a loaner as needed for four of the Court Reporters. The contract total is \$1,556 for the period of September 19, 2019 through September 18, 2020 – Dept. 271.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Stenograph to next week's Consent Agenda.

- D. Probation – Director Tom Backenstoe and Terry Trude presented the Juvenile Probation Services Grant Agreement with the Juvenile Court Judges Commission in the amount of \$104,043 for the period of July 1, 2019 through June 30, 2020. Tom reported that Centre County has one of the lowest placement rates in the State by population and Terry provided an overview of evidence based tools implemented within the department. Commissioner Dershem said historically, Centre County has also been a low user of services at the Youth Detention Center – Dept. 301.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant agreement with the Juvenile Court Judges Commission to next week's Consent Agenda.

VIII. LETTER OF SUPPORT

IX. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Capital Projects – FirstEnergy Application for electric service under the West Penn Power Company's Net Energy Metering Rider. This agreement allows Centre County to connect the proposed solar array to the FirstEnergy/West Penn Power System – Dept. 971.
- B. Court Administration
- i. Second amendment to the lease with S-C Joint Venture for the Magisterial District Office 49-3-05, located at 121 South Pugh Street in State College Borough. This extends the current lease for four months from September 1, 2019 through December 31, 2019 for a total cost of \$23,840 – Dept. 257.
 - ii. Amendment to the lease with State College Borough for the Magisterial District Office 49-1-01, located at 131 South Fraser Street in State College Borough. This extends the current lease for two months from September 1, 2019 through October 31, 2019 for a total cost of \$7,000 – Dept. 251.
- C. Domestic Relations – Contract renewal with Widmer Time Recorder Co., Inc. for maintenance of two time stamp machines. The contract total is \$270, which is funded as follows: Federal \$178.20 and County \$91.80 for the period of August 26, 2019 through August 25, 2020 – Dept. 281.
- D. Information Technology Services – Contract renewal with CivicPlus to provide hosting and support for the County's website. The contract total is \$7,164.63 for the period of July 1, 2019 through June 30, 2020 – Dept. 142.

E. Human Services

i. Adult Services – State Food Purchase Program Expense and Data Report with the Department of Agriculture for the period of July 1, 2018 through June 30, 2019, which is State funded in the amount of \$92,968 – Dept. 521.

ii. MH/ID/EI – D&A

1. Contract renewal with Community Integrations, LLC to provide emergency transportation services. The contract total is estimated at \$7,500, which is funded as follows: State \$7,154 and County \$346 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Contract renewal with UPMC Home Care Management Services to provide early intervention services that include occupational and physical therapy, speech pathology and IFSP teaming. The contract total is \$20,000, which is funded as follows: State \$18,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
3. Contract renewal with Universal Community Behavioral Health to provide mental health services that include outpatient, crisis intervention, and emergency services. The contract total is \$285,000, which is funded as follows: State \$271,862 and County \$13,138 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
4. Contract with Discovery House to provide drug and alcohol services that include outpatient methadone and maintenance services. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

X. ADMINISTRATOR'S REPORT

Administrator Margaret Gray announced the Commissioners' will give a report on Monday, September 9 at the CBICC State of the County Luncheon. On the evening of Wednesday, September 25 they will host a Joint Town Hall meeting with the Bellefonte Borough Council.

XI. ACT 13

XII. LIQUID FUELS

XIII. CHECK RUN

Commissioner Higgins reported the check of the week is to McClure Company in the amount of \$271,015. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$1,220,312.23 dated August 30, 2019.

XIV. DISCUSSION ITEMS

XV. C-NET REQUESTS

- A. Sponsorship for the taping of the Centre County League of Women Voters Candidates' Night on Tuesday, October 1 and Wednesday, October 2, 2019 to be held in the State College Borough Council Chambers at 7:00 PM.
- B. Sponsorship of a bulletin board message for the Centre County League of Women Voters Candidates' Night to be advertised September 17 through October 2, 2019.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve sponsorship for the taping and bulletin board message for the Centre County League of Women Voters Candidates' Night.

XVI. RECOGNITION

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 107,567 registered voters in Centre County. The precinct of the week is #47 Ferguson North 1 with 1,634 registered voters. In the Primary Election they had 575 ballots cast for a voter turnout of 35.19%.

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XIX. PUBLIC MEETING SCHEDULE

Thursday, September 5, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, September 10, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, September 12, 2019

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

Monday, October 7, 2019

Last day to REGISTER before the November election.

Tuesday, October 29, 2019

Last day to apply for a civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:29 AM.

ATTEST:

Margaret N. Gray
Administrator