



BOARD OF COMMISSIONERS' MINUTES

Thursday, September 5, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on September 5, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, , Administrator Margaret Gray, Deputy Administrator Bob Jacobs, Director of Financial Management Tom Martin, Controller Chuck Witmer, Executive Office Supervisor Natalie Smith, and Human Resources Analyst Geri Sorgen.

County personnel present included Ray Stolinas, Natalie Corman, Mike Bloom, and Dale Neff.

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Tuesday, August 27, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to approve the meeting minutes from Tuesday, August 27, 2019.

IV. ACTION ON PERSONNEL ITEM(S)

A. Planning

- i. Consider approval of the change in title for the position of Senior Planner 1, Planning, (p.c. #11, non-exempt), to Senior Planner 1-Transportation, Planning, effective September 5, 2019, pay period 19 – Dept. 151.
- ii. Consider approval of the new job description for the position of Senior Planner 1-Transportation, Planning, SG-N16, effective September 5, 2019, pay period 19 – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to approve the items for Planning.

B. Correctional Facility

- i. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #11, non-exempt, replacing D. Watson), at SG-N10, effective September 5, 2019, pay period 19– Dept. 333.

- ii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #12, non-exempt, replacing S. Yeager), at SG-N10, effective September 5, 2019, pay period 19– Dept. 333.
 - iii. Consider approval of the personnel requisition for full-time Corrections Officer, Correctional Facility, (p.c. #19, non-exempt, replacing L. Webb), at SG-N10, effective September 5, 2019, pay period 19– Dept. 333.
- C. Aging – Consider approval of the Extension #1 for the leave of absence for Wendy Goodyear, Aging, (p.c. #05), effective from August 16, 2019, pay period 17 to August 29, 2019, pay period 18 – Dept. 521.
- D. MH/ID – Consider approval of the personnel requisition for full-time Caseworker 2, MH/ID, (p.c. #12, non-exempt, replacing K. Torres), at SG-N12, effective retro to September 3, 2019, pay period 19 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to approve items C. and D.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to add item F. Emergency Communications – Contract addendum with Centre Wisp Venture Company LLC.

- E. Emergency Communications 911 – Consider approval of the personnel requisition for full-time Public Safety Telecommunicator, Emergency Communications 911, (p.c. #14, non-exempt, replacing C. Muro), at SG-N09, effective September 5, 2019, pay period 19 – Dept. 354.
- F. Emergency Communications – Contract addendum with Centre WISP Venture Company LLC for the lease of tower space at the Woodward Tower Site. The contract total is \$10,616.24 for the period of September 5, 2019 through September 4, 2024. After expiration of the initial term, the agreement will automatically renew on an annual basis. Administrator Margaret Gray said in two weeks, the Commissioners will receive a status report from Dave Gibbons of Centre Wisp. Dale added that they are currently serving 40 households and have an additional 40 they are working with – Dept. 354.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to approve items E. and F.

- V. REPORT ON JUDICIAL PERSONNEL ITEMS
- VI. REPORT ON ROW OFFICE PERSONNEL ITEMS
- VII. DISCUSSION ITEMS
- VIII. EXECUTIVE SESSION REPORT

BOARD OF COMMISSIONERS' MINUTES

THURSDAY, SEPTEMBER 5, 2019

PAGE 3

IX. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to adjourn the meeting at 10:06 AM.

ATTEST

Margaret N. Gray
Administrator